

TOKYO CEMENT COMPANY (LANKA) PLC

No. 469 1/1, Galle Road, Colombo 03, Sri Lanka.

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CIRCULAR TO SHAREHOLDERS

TOKYO CEMENT COMPANY (LANKA) PLC

DESPATCH OF FIRST AND FINAL DIVIDENDS 2019/20 - DECLARED ON 22nd OCTOBER 2020 TO THOSE WHO HAVE NOT GIVEN DIVIDEND MANDATES TO CDS

Dear Shareholders,

- 1 You are aware that the COVID-19 coronavirus pandemic has thrown a wrench into our dividend payment schedule, in that we have not been able to despatch dividend cheques to about 3,800 shareholders to-date, due to closure of the Government Central Mail Exchange (Bulk Posting) and Post Offices
- 2 About 6,660 Shareholders who had given accurate dividend mandates have received their dividends via online slip payment system. However, despatch of Dividend Warrants are held back. There were more than 100 rejects to the beneficiaries by the bank, apparently due to incorrect account number, bank code, branch code, inactive account, deceased account etc.
- 3 Coronavirus has gained momentum here and we believe Shareholders who had not given dividend mandates to the CDS have become concerned about their regular dividend payments – and rightly so.
- 4 If you wish to receive your already declared dividend payment early, please Text the following information to +94 75 50 86846 or Email to kmaahamed@hotmail.com or kmaahamed@yahoo.com

Name of Shareholder

CDS No or ID No

Bank Name

Bank Code

Branch Code

Account Number

Type of Shares you hold

You could also call over at our office by prior appointment to collect your dividend cheque. The collection address is - 1E - 2/1, De Fonseka Place, Colombo 4 (entrance via Galle Road, near ESOF building)

Yours faithfully

Seccom (Private) Limited

For and Behalf of TOKYO CEMENT COMPANY (LANKA) PLC



Director/Company Secretaries



November 19, 2020

November 19, 2020

www.tokyocement.lk



TOKYO CEMENT GROUP

FACTORY: Tokyo Cement Company (Lanka) PLC, P.O. Box - 02, Cod Bay, China Bay, Trincomalee, Sri Lanka.