



P W Corporate Secretarial (Pvt) Ltd
(Company Registration No. PV 65966)

3rd May 2021

Mr. Renuke Wijayawardhane
Chief Operating Officer
Colombo Stock Exchange
#04-01, West Block
World Trade Centre
Echelon Square
Colombo 1

Dear Sir,

SMB LEASING PLC
EXTRAORDINARY GENERAL MEETING OF VOTING & NON-VOTING SHAREHOLDERS

The Company dispatched on 21st April 2021, the Circular to Shareholders, relevant Notices of Meetings and Forms of Proxies for Voting and Non-Voting Ordinary Shareholders, for the purpose of holding physical meetings, both scheduled to be held at 2.00 p.m. (for Holders of Voting Ordinary Shares) and 3.00 p.m. (for Holders of Non-Voting Ordinary Shares) on 7th May 2021, at the Renuka City Hotel, 328, Galle Road, Colombo 03.

In order to comply with the "Instructions on Alert levels in Covid-19 Country response and permitted Functions, Revised Restrictions under Alert Level III" published on 1st May 2021 by the Ministry of Health, where no gathering is permitted, effective from 1st May 2021, until 20th May 2021, (to be reviewed after this period based on the then prevailing Covid-19 situation in the Country); the Directors decided to hold the aforesaid Extraordinary General Meetings as Virtual Meetings, in line with the Guidelines issued by the Colombo Stock Exchange (CSE) for holding of Virtual Meetings.

We attach hereto

- (1) A Circular to Shareholders - which sets out the method of holding the Virtual Meeting, Registration Procedure, Appointment of Proxy holders, participation via online meeting platforms and manner of voting.
- (2) Guidelines and Registration Process to join the EGM
- (3) Registration form for the EGM

Yours faithfully
By Order Of the Board Of
SMB LEASING PLC
P W CORPORATE SECRETARIAL (PVT) LTD


Anusha Wijesekara
Director / Secretaries