

Circular to shareholders

Dear Shareholder(s),

PEOPLE'S LEASING & FINANCE PLC – ANNUAL REPORT FOR THE YEAR 2019/20

As you may be aware, in terms of the Listing Rules of the Colombo Stock Exchange (CSE) a listed company may issue to its shareholders its Annual Report in mode, other than in printed form, provided that such company complies with the specified requirements listed in the said rules. An extract of these rules has been set out for your information on the reverse of this letter.

Accordingly, the Annual Report of People's Leasing & Finance PLC for 2019/20 will be available on the:

- (1) Corporate Website – <https://plc.lk/images/annual-reports/plc-annual-report-2019-20.pdf>
- (2) The Colombo Stock Exchange – <https://www.cse.lk/home/company-info/PLC.N0000/financial>
- (3) By scanning the following QR code:



However, if a shareholder makes a written request for a printed copy thereof, upon receipt of such written request, a printed copy of the Annual Report will be sent within eight (8) Market Days of such receipt, to any requesting shareholder.

If you should however, require printed copy of the said Annual Report, please provide us with a written request thereof on or before 31 December 2020. You may for this purpose complete and forward to us the attached Request Letter. We shall then, within eight (8) Market Days of the date of receipt of your request forward to you, printed copy of the said Annual Report.

If you have any queries on this matter, you may contact Ms Lakmini Kottegoda on telephone No. +94 11 263 1103 (extension 1103) between 10.00am and 4.00pm on any working day or via email to lakminik@plc.lk.

Shareholders are advised that the Notice convening the Annual General Meeting (AGM) of the Company and related Form of Proxy are also enclosed and if any Shareholder is unable to attend the AGM, please return the duly completed Form of Proxy to reach us not later than 48 hours before the time fixed for the said Meeting.

By order of the Board of People's Leasing & Finance PLC

A handwritten signature in dark ink, consisting of stylized cursive letters, followed by two horizontal lines.

Lakmini Kottegoda
Company Secretary

6 August 2020
Colombo

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Extract of Rule 7.5 of the Revised Listing Rules of the Colombo Stock Exchange in relation to the Circulation of Annual Reports.

7.5 Circulation of Annual Report

- b. In the event the Listed Entity sends the annual report to its Securities holders in a mode, other than in printed form, the Entity shall comply with the following:
- (i) The Listed Entity shall provide a printed copy of the annual report to a Securities holder, upon such Securities holder's request in writing;
 - (ii) The Listed Entity shall designate a person to attend to the Securities holder's requests as stated in subparagraph (a) above;
 - (iii) The Listed Entity shall ensure that a printed copy of the annual report is forwarded to the Securities holder requesting the annual report, within eight (8) Market Days from the date of receipt of the request;
 - (iv) The Listed Entity shall designate a person/s to answer queries from Securities holders relating to the mode of sending the annual report to its Securities holders;
 - (v) Together with the annual report, the Listed Entity shall send a note to the Securities holders containing the following statement/information:
 - 1. that the Listed Entity shall forward a printed copy of the annual report to the Securities holder requesting such printed copy within eight (8) Market Days from the date of receipt of the written request; and
 - 2. the Listed Entity's web site and email address, name/s of designated person/s attending to the Securities holder's requests and queries and contact number/s; and
 - 3. a request form to enable the Securities holders to request for a printed copy of the annual report, with the particulars of the Listed Entity's facsimile number and mailing address.