



P W Corporate Secretarial (Pvt) Ltd

(Company Registration No.PV 65966)

September 7, 2021

Mr. Renuke Wijayawardhane
Chief Regulatory Officer
Colombo Stock Exchange
#04-01, West Block
World Trade Centre
Echelon Square
Colombo 01

Dear Sir

NOTICE ON THE CIRCULATION OF DOCUMENTS RELATING TO THE ANNUAL GENERAL MEETING OF CONVENIENCE FOODS LANKA PLC – PQ 164

The Annual General Meeting of Convenience Foods Lanka PLC is scheduled to be held on 13th September 2021 at 3.30 p.m. as an on-line audio visual meeting centered at Ceylon Biscuits Limited, High Level Road, Makumbura, Pannipitiya.

The Annual Report of the Company for the year ended 31st March 2021, in CD Form, together with the Notice of Meeting, Form of Proxy, Circular to Shareholders, Guidelines and Online Registration process, Registration Form and the Request for a printed copy of the Annual Report were posted to the shareholders on 20th August 2021 and is available for perusal/download on the Colombo Stock Exchange website on www.cse.lk.

If a shareholder requires any assistance in this regard, they may contact the Secretaries, P W Corporate Secretarial (Pvt) Ltd at No. 3/17, Kynsey Road, Colombo 08 [Tel: 011 4640360-3] anytime between 10.00 a.m. and 4.00 p.m. on any working day.

Yours faithfully

For & on Behalf of
CONVENIENCE FOODS LANKA PLC
P W CORPORATE SECRETARIAL (PVT) LTD

DIRECTOR / SECRETARIES