

CEYLON HOSPITALS PLC

Company No. PQ 113

No. 03, Alfred Place, Colombo 03

CIRCULAR TO SHAREHOLDER

Dear Shareholder,

76TH ANNUAL GENERAL MEETING OF THE COMPANY

Taking into consideration the prevailing situation of the country and the guidelines issued by the Colombo Stock Exchange, the Board of Directors of Ceylon Hospitals PLC has decided that the 76th Annual General Meeting ("AGM") will be held as a virtual meeting.

Accordingly, the Board of Directors of the Company will conduct the AGM in the following manner:

1. The AGM shall be convened on 28th June 2022 at 4.00 p.m.
2. The AGM shall be held in compliance with the principles set out in the guidelines issued by the Colombo Stock Exchange for hosting virtual AGMs.
3. Only the Board of Directors and a few other key officials who are required for the administration of formalities at the AGM will be physically present in the Durdans Auditorium. All others, including shareholders, will participate via an online meeting platform. These measures are being adopted to adhere to the social distancing requirement necessitated by the Government due to the prevailing situation in the country.
4. Adequate arrangements will be made for the shareholders who wish to participate in the AGM via an online meeting platform, with log-in information being forwarded to shareholders well in advance of the meeting. In order to enable such facilities, shareholders who wish to participate in the meeting are required to forward their details to the Company as specified in the attached document marked "Form A".

Duly completed registration forms ("Form A") should be delivered/ mailed to Finance Department (08th Floor), No. 03, Alfred Place, Colombo 03 or forwarded to AGM2022@durdans.com enabling the company to receive the same on or before 21st June 2022.

5. In case the number of participants at an online meeting is limited, Shareholders' requests for online participation will be treated according to the order of receipt of the duly filled document marked "Form A".
6. Shareholders who participate in the meeting online, will be given the opportunity to raise their questions or comments on the matters listed on the agenda for the AGM.
7. Voting on the items on the agenda will be registered by using an online platform or a designated ancillary online application. All of such procedures will be explained to shareholders prior to the commencement of the meeting.
8. The Notice of Meeting, Form of Proxy and other related documents will also be made available on the Company's official website and on the Colombo Stock Exchange ("CSE") web site.

9. The Board encourages the shareholders to appoint a member of the Board to act as their proxy if they wish to. The Shareholders who wish to submit their proxies, must complete and forward the Form of Proxy to the Company, via either of the modes specified below on or before 21st June 2022.

Email : AGM2022@durdans.com

Fax : +94 (0) 11 4 518 224

By post/ By hand : Finance Department (08th Floor), No. 03, Alfred Place, Colombo 03

10. The login information will be authorised only for the use by individual shareholder, proxy holders and authorised representatives in case of Institutional Shareholders and the Company will not be responsible or liable for any misuse. Where the proxy holders are concerned, please note that the login information will only be shared with those in whose favour a valid proxy has been submitted by the Shareholder.
11. Shareholders who are unable to participate at the virtual meeting via the designated online meeting platform are invited to forward their suggestions, questions and concerns (if any) relating to items on the agenda and any other documents relating to the AGM to the Company in the manner specified under item 9 above. The Board will ensure that they are discussed and addressed at the AGM, if relevant.
12. The Annual Report and the Financial Statements of the Company are available on the following websites and the relevant links are given below, enabling all shareholders to access such Annual Report and Financial Statements.
- a. Corporate Website of Ceylon Hospitals PLC - <https://www.durdans.com/annual-reports/FY21-22.pdf>
 - b. Colombo Stock Exchange - <https://bit.ly/DurdansCSE>

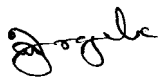
Should a shareholder wish to obtain a printed copy of the Annual Report, they may send a written request to the registered office of the Company by filling the request form attached herein. A copy of the Annual Report will be forwarded by the Company within eight (8) market days from the date of receipt of the request.

For any queries regarding this supplementary notice, please contact us on +94 (0) 11 2 368 327 during normal office hours. The Board wishes to thank the shareholders of the Company for their unwavering cooperation.

Below mentioned documents are attached herewith

- 1. Online AGM Registration Form (Form A)
- 2. Request for a printed copy of the Annual Report
- 3. Notice of Meeting
- 4. Form of Proxy

By Order of the Board



Nexia Corporate Consultants (Pvt) Ltd
Secretaries

19th May 2022



The 2021/22 Annual Report can be accessed online via
<https://www.durdans.com/annual-reports/FY21-22.pdf>

FORM A
REGISTRATION OF SHAREHOLDER DETAILS FOR ONLINE MEETING

- 1. Full Name of the Principal Shareholder :
- 2. Residential Address :
- 3. NIC No./ Passport No./ Company Registration No :
- 4. Contact No. (Residence) : (Mobile) :
- 5. Email Address :
- 6. Names of the Joint Holder(s) (If any) (i)
(ii)
- 7. National Identify Card Number(s) of Joint Holder(s) (i)
(ii)

In the event a proxy holder is appointed by the Shareholder, following details are to be furnished;

- 8. Full Name :
- 9. Residential Address :
- 10. NIC No./ Passport No. :
- 11. Contact No. (Residence) : (Mobile) :
- 12. Email Address :

Participation in the AGM - Please tick the cage below

I/ My Proxy holder am/ is willing to participate at the AGM via the online platform

☐

Signature(s)			
	Principal Shareholder	01st Joint Holder	02nd Joint Holder
	Date:	Date:	Date:

- Notes:
- Shareholders are requested to provide their email address in the space provided in order to forward the web link/ username/ password/ necessary instructions, if they wish to attend the meeting through an online platform.
 - In the case of a company/ corporation, the shareholder details form must be under its Common Seal which should be affixed and attested in the manner prescribed by its Articles of Association.
 - In the case of a Power of Attorney, this form signed by the Power of Attorney must be deposited at the Registered Office of the Company for registration.

CEYLON HOSPITALS PLC

Company No. PQ 113

No. 03, Alfred Place, Colombo 03

To: Accountant
Ceylon Hospitals PLC
No. 03, Alfred Place,
Colombo 03.

REQUEST FOR A PRINTED COPY OF THE CEYLON HOSPITALS PLC ANNUAL REPORT

☐ I would like to receive the printed version of the 2021/22 Annual Report of Ceylon Hospitals PLC.

My details are as follows

Full Name of Shareholder	
Shareholder's NIC No./ Passport No./ Company Registration No.	
Address	
Contact Number	

.....
Signature

.....
Date

1. Form of request should be filled in legibly, signed and dated.
2. The completed Form should be mailed to reach the above mentioned addressee or faxed to +94 (0) 11 4 518 224 or delivered to the above mentioned addressee on or before 21st June 2022.
3. In the event of joint shareholders, the Form may be executed by the registered principal shareholder.
4. In the event that the shareholder is a company, the Form may be executed under the Common Seal of the company or by a duly authorised representative.
5. For any queries regarding this Form of Request please contact Mr. Pradeep Ranasinghe on +94 (0) 11 2 140 843 during normal office hours or e-mail to AGM2022@durdans.com.

NOTICE OF MEETING

Notice is hereby given that the 76th Annual General Meeting of the Shareholders of Ceylon Hospitals PLC will be held on 28th June 2022 at 4.00 p.m. at the Durdans Auditorium (11th floor) on a virtual platform.

The business to be brought forward before the meeting will be:

1. To receive and consider the Annual Report of the Directors and the Statement of Accounts for the year ended 31st March 2022 with the Report of the Auditors thereon. (Resolution 1)
2. To re-elect Mr. A.V.R. De S. Jayatilleke, who retires by rotation in terms of Article No. 58 of the Articles of Association and being eligible offers himself for re-election. (Resolution 2)
3. To re-appoint Mr. A. S. Abeyewardene, Director who vacates office in terms of Section 210 of the Companies Act No. 07 of 2007 and for this purpose to pass the following resolution as an Ordinary Resolution.

"Resolved that the age limit stipulated in Section 210 of the Companies Act No. 07 of 2007 shall not apply to Mr. A. S. Abeyewardene who is more than 70 years, and that he be appointed a Director of the Board in terms of Section 211 of the Companies Act No. 07 of 2007". (Resolution 3)

4. To re-appoint Dr. A. D. P. A. Wijegoonewardene, Director who vacates office in terms of Section 210 of the Companies Act No. 07 of 2007 and for this purpose to pass the following resolution as an Ordinary Resolution.

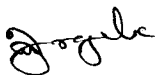
"Resolved that the age limit stipulated in Section 210 of the Companies Act No. 07 of 2007 shall not apply to Dr. A. D. P. A. Wijegoonewardene who is more than 70 years, and that he be appointed a Director of the Board in terms of Section 211 of the Companies Act No. 07 of 2007." (Resolution 4)

5. To re-appoint Mr. Y. N. R. Piyasena, Director who vacates office in terms of Section 210 of the Companies Act No. 07 of 2007 and for this purpose to pass the following resolution as an Ordinary Resolution.

"Resolved that the age limit stipulated in Section 210 of the Companies Act No. 07 of 2007 shall not apply to Mr. Y. N. R. Piyasena who is more than 70 years, and that he be appointed a Director of the Board in terms of Section 211 of the Companies Act No. 07 of 2007." (Resolution 5)

6. To re-appoint Messrs. B. R. De Silva & Co. Chartered Accountants, the retiring Auditors who have expressed their willingness to continue in office as Company's Auditors for the ensuring year and to authorise the Board of Directors to determine their remuneration. (Resolution 6)
7. To authorise the Directors to determine donations for the year 2021/22. (Resolutions 7)

By Order of the Board



Nexia Corporate Consultants (Pvt) Ltd
Secretaries

19th May 2022

1. A shareholder entitled to attend and vote is entitled to appoint a proxy or proxies to attend and vote at the virtual meeting on him/ her.
2. A Proxy need not be a shareholder of the Company.
3. A Form of Proxy accompanies this notice.

FORM OF PROXY - VOTING SHAREHOLDERS

I/ We, Mr./ Mrs./ Miss of
..... (address)

being a member of Ceylon Hospitals PLC, hereby appoint

Mr. A. E. Tudawe	or failing him
Dr. A. D. P. A. Wijegoonewardene	or failing him
Mr. U. D. Tudawe	or failing him
Mr. Y. N. R. Piyasena	or failing him
Mr. A. S. Abeyewardene	or failing him
Mr. A. D. B. Talwatte	or failing him
Mr. A. S. Tudawe	or failing him
Mr. A. V. R. De S. Jayatilleke	or failing him

Mr./ Mrs./ Miss of
..... (address)

as my/ our proxy to attend (and vote for me/ us) on my/ our behalf at the 76th Annual General Meeting of the Company to be held on 28th June 2022 and at any adjournment thereof.

Note

If the Proxy Form is signed by an Attorney, the relative Power of Attorney should also accompany the completed Form of Proxy, if it has not already been registered with the Company.

Resolutions	For	Against
1. To adopt the Statement of Accounts for the year ended 31st March 2022		
2. To re-elect Mr. A. V. R. De S. Jayatilleke		
3. To re-appoint Mr. A. S. Abeyewardene		
4. To re-appoint Dr. A. D. P. A. Wijegoonewardene		
5. To re-appoint Mr. Y. N. R. Piyasena		
6. To re-appoint Auditors		
7. To authorise the Board of Directors to determine donations		

Mark your preference with "X"

Signed on this day of 2022.

.....
Signature

Instructions to Complete the Form of Proxy

1. Kindly perfect the Form of Proxy after filling legibly your full name and address, by signing in the space provided and dating same.
2. If the Proxy Form is signed by an Attorney, the relative Power of Attorney should also accompany the completed form of proxy, if it has not already been registered with the Company.
3. The completed Form of Proxy should be deposited at the Registered Office of the Company at No. 3, Alfred Place. Colombo 03. (not less than 72 hours before the time appointed for the holding of the meeting).
4. A member is entitled to appoint a proxy to attend instead of himself and a proxy need not be a member of the Company.

FORM OF PROXY - NON-VOTING SHAREHOLDERS

I/ We, Mr./ Mrs./ Miss. of
..... (address)
being a member of Ceylon Hospitals PLC, hereby appoint

Mr. A. E. Tudawe	or failing him
Dr. A. D. P. A. Wijegoonewardene	or failing him
Mr. U. D. Tudawe	or failing him
Mr. Y. N. R. Piyasena	or failing him
Mr. A. S. Abeyewardene	or failing him
Mr. A. D. B. Talwatte	or failing him
Mr. A. S. Tudawe	or failing him
Mr. A. V. R. De S. Jayatilleke	or failing him

Mr./ Mrs./ Miss. of
..... (address)
as my/ our proxy to attend on my/ our behalf at the 76th Annual General Meeting of the Company to be held on
28th June 2022 and at any adjournment thereof.

Note

If the Proxy Form is signed by an Attorney, the relative Power of Attorney should also accompany the completed Form of Proxy, if it has not already been registered with the Company.

Signed on this day of 2022.

.....
Signature

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