

31st August 2021

Mr. Renuke Wijayawardhane
Chief Regulatory Officer
The Colombo Stock Exchange
4th Floor, World Trade Centre
Echelon Square
Colombo-01,

Dear Sir,

NOTICE ON THE CIRCULATION OF DOCUMENTS RELATING TO THE ANNUAL GENERAL MEETING OF COMMERCIAL LEASING & FINANCE PLC - PQ 131/PB/PQ

The Notice convening the Annual General Meeting of Commercial Leasing & Finance PLC scheduled for 24th of September 2021 at 10:30 am as an online audio-visual meeting with arrangements for the on-line meeting platform made at the LOLC Holdings PLC, No.100/1, Sri Jayawardenapura Mawatha, Rajagiriya is due to be posted by 2nd September 2021.

However, as the Company is unable to post the said notices due to the present lock down imposed by the Government, the Annual Report of the Company for the year ended 31st March 2021 and the connected Circular to the Shareholders for Online Registration with connected documents including Notice, Proxy and the Form of Request for a printed copy will be available for perusal/ downloading on the Company website <https://clc.lk/investor-relations/> and the Colombo Stock Exchange website on <https://www.cse.lk/pages/company-profile/companyprofile.component.html?symbol=CLC.N0000> by 1st September 2021.

Shareholders who wish to participate are kindly requested to download the necessary forms from the above sites and furnish their details by perfecting the Proxy and Annexure II to the Circular to Shareholders and forward by email to corporateservices@lolc.com or by facsimile on **+94 11 2865602** for the attention of LOLC Corporate Services (Private) Limited, Secretaries, not less than 48 hours before the date of the meeting so that the meeting login information could be forwarded to the e-mail addresses so provided.

The shareholders are hereby advised that if they wish to raise any queries, such queries should be sent to reach the Company Secretaries, preferably via e-mail to corporateservices@lolc.com or facsimile on **+94 11 2865602** not less than five (5) days before the date of the meeting. This is in order to enable the Company Secretaries to compile the queries and forward same for the attention of the Board of Directors so that they could be addressed at the meeting.

Yours faithfully,



LOLC Corporate Services (Private) Limited
Secretaries for Commercial Leasing & Finance PLC