

SERENDIB LAND PLC (PQ212)
CIRCULAR TO SHAREHOLDERS

VIRTUAL ANNUAL GENERAL MEETING FOR THE YEAR ENDED 31ST MARCH 2020

Dear Shareholder,

Further to the initial announcement made by the Company on 14th October 2020, the Board of Directors of Serendib Land PLC (the Company) decided not to hold the 39th Annual General Meeting (AGM) of the Company on 26th November 2020 as earlier planned but to convene the AGM as a **Virtual Meeting** hosted on the ZOOM platform on **Friday, 18th December 2020, at 3.00 p.m.**

The decision to hold a Virtual AGM was taken by the Board of Directors after taking into consideration the current regulations /restrictions prevailing in the country due to the COVID-19 Pandemic and in accordance with the communique dated 6th October 2020 issued by the Ministry of Health regarding public gatherings.

Accordingly, the AGM will be conducted by the Board of Directors in the manner set out below:

1. The 39th AGM of Serendib Land PLC will be conducted from the Conference Room, Hotel Renuka, No. 328, Colombo 03 on Friday, 18th December 2020 at 3.00 p.m.
2. The AGM will be held in accordance with the guidelines issued by the Colombo Stock Exchange for the hosting of a virtual AGM.
3. The Chairman, members of the Board of Directors, Key Officials, Auditors and the Company Secretary will be present at the said venue of the meeting in person and all the shareholders will participate in the meeting through audio visual means as a measure to maintain “social distancing” as per the issued health guidelines.
4. The Annual Report of the Company for the year ended 31st March 2020, a Circular to the Shareholders in relation to the revised Notice of Meeting of the AGM, Form of Proxy and the Guidelines for registration for the virtual AGM will be dispatched to the Shareholders on 25th November, 2020 via courier.
5. Additionally, the Annual Report and the aforementioned revised Notice, Form of Proxy and Circulars will be published on the Colombo Stock Exchange (CSE) website (www.cse.lk).

GUIDELINES TO SHAREHOLDERS TO PARTICIPATE AT THE AGM VIRTUALLY

1. Shareholders may appoint a Directors or any other person other than a Director of the Company as their proxy to represent them at the meeting and include their voting preference on the resolutions to be taken up at the meeting, in the Form of Proxy.

Note: any other person other than a Director whose is appointed as a proxy by a Shareholder, shall participate at the meeting only through audio/ visual means.

2. Duly completed and signed **REGISTRATION FORMS** of Shareholders **FOR ONLINE PARTICIPATION**, must be delivered to the office of M/s Jacey and Company, Registrars to

Serendib Land PLC, No.9/5, Thambiah Avenue, Colombo 07 or by fax to facsimile no. (+94-11) 2692677 or e-mail to keshini@juliusedcreasy.com, **not less than forty eight (48) hours before the date of the AGM**, so that a detailed guideline pertaining to the registration process and the meeting login information could be forwarded to the Shareholders/ Proxy holder via the e-mail addresses provided.

Note: If a Proxy is appointed, the information set out in the **REGISTRATION FORM** pertaining to the Proxy holder **MUST** tally with the information indicated in the duly completed **FORM OF PROXY** submitted by the Shareholder.

3. The Company will verify all registration requests and identification details received as aforesaid, against the details of Shareholders set out in the Shareholders' Register of the Company and accept the registrations for the Virtual AGM if, it is satisfied with the request and supporting documents (if any).

Note: Shareholders/ Proxy holder whose registration requests are accepted will receive an e-mail confirmation from the Company acknowledging the acceptance of their request.

4. Shareholders are informed that if they have any queries relating to items on the Agenda and any other document relating to the AGM, such queries should be sent to reach the Company in the manner specified in item 3 above, not later than 5 days prior to the date of the meeting, so that they could be addressed at the meeting.
5. Shareholders whose registration requests are accepted will receive an e-mail confirmation from the Company acknowledging the acceptance of their request
6. Voting on the items on the Agenda will be registered by using the Zoom application. The procedure will be explained to the Shareholders/ Proxy holders prior to the commencement of the meeting via e-mail.