



CIRCULAR TO SHAREHOLDERS

LANKA ALUMINIUM INDUSTRIES PLC TO HOST VIRTUAL ANNUAL GENERAL MEETING OF SHAREHOLDERS WITHOUT THE PHYSICAL PRESENCE OF THE SHAREHOLDERS VIA ZOOM APP, DUE TO THE PREVAILING COVID-19 PANDEMIC.

Dear Shareholders,

- 1 Further to the Notice of Meeting dated 29th September 2020, the Board of Directors of Lanka Aluminium Industries PLC has now decided to convene the Annual General Meeting (the "Virtual AGM") of the Company at 10.00 a.m. (Sri Lanka Time) on Thursday 29th October 2020 at 1st Floor, Lakshman's Building, 321, Galle Road, Colombo 03 with Directors and Key Management personnel physically participating. However, the shareholders are requested to participate via an online meeting platform/Zoom App, as detailed below: -
- 2 This Notice to the Shareholders dated 20th October 2020 will not be dispatched to the shareholders via post due to suspension of Bulk posting services by the Central Mail Exchange and also due to limited time available
- 3 The decision to hold a Virtual AGM was taken by the Board of Directors due to rising concerns over the outbreak of corona-virus and due to health concerns and Health Official guidelines on public gatherings and safe distancing. It was also considered prudent to hold the scheduled AGM without postponing, as the possible dateline for the containment of the Virus is not known and the annual general meeting to be held on or before 18th December 2020 as per CSE guidelines.
- 4 Shareholders who are willing to join the AGM via online platform should register using the attached registration form (Annexure 1)
- 5 The shareholders who have submitted the Registration Form will be contacted via email addresses. If they are willing to join the meeting via online platform. Upon confirmation, shareholders will receive an email and guidelines for the participating at the Virtual AGM.
- 6 Further instructions and details on how to attend the Virtual AGM will be shared only with those Shareholders or their duly nominated proxies, upon confirmation of registration. The Company shall not be responsible or liable for misuse and/or unauthorized use of the login information. Shareholders or their duly appointed proxyholders who opt for the online meeting are encouraged to log in to the virtual meeting platform 15 minutes prior to the time fixed for the AGM
- 7 Shareholders can attend and vote at the meeting on all shareholders' resolutions virtually, online and remotely with their own smart phone, tablet or personal computer; and upon registration to vote virtually, a shareholder could vote by raising their hand
- 8 Shareholders are urged to exercise their votes by submitting their proxy as explained in the Original Notice of AGM and Circular to Shareholders dated 20th September 2020 already circulated, published at Company Website and at the Colombo Stock Exchange website
- 9 Shareholders are also invited to submit questions to the business of the meeting at least THREE days prior to the date of the AGM
- 10 Contact Person on Internet Matters: Mr N M Nazri Usham (IT Manager) Mr S A Nilantha Sanjeewa (Accountant)
Mobile: +94 763 154 495 Mobile: +94 774477496
Email: usham@lanka-aluminium.com Email: nilantha@lanka-aluminium.com

**S.S.P. CORPORATE
SERVICES (PRIVATE) LIMITED**

[Signature]
S.S.P. Corporate Services (Pvt.) Ltd
Company Secretaries

By Order of the Board of LANKA ALUMINIUM INDUSTRIES PLC
20th October 2020

LANKA ALUMINIUM INDUSTRIES PLC
34 TH ANNUAL GENERAL MEETING
REGISTRATION OF SHAREHOLDER DETAILS FOR ONLINE PARTICIPATION

To: S S P Corporate Services (Pvt) Ltd
Secretaries to Lanka Aluminium Industries PLC
No. 101, Inner Flower Road, Colombo 03.

1. Full Name of the Shareholder/s:

Primary

1.

*Joint

2.

*Joint

3.

2. Shareholder/s Address:

3. Shareholder's NIC No. / Passport No. / Co. Reg. No.:

Primary

1.

*Joint

2.

*Joint

3.

4. Shareholder's Contact No.:

Fixed line:

Mobile:

5. Shareholder's e-mail:

6. Name of the Proxy holder:

7. Proxy holder's NIC No. / Passport No.:

8. Proxy holder's Contact No.:

Fixed line:

Mobile:

9. Proxy holder's e-mail:

I/We hereby certify that the details given above are true and accurate and are furnished for the purpose of enabling my/our online participation at the Annual General Meeting. I/We acknowledge that the Company shall have the right to disable my/our participation in the event the above information furnished are found to be incorrect or inconsistent with shareholding records.

..... /

Shareholder's / Date
Signature

..... /

*1st Joint holder's/Date
Signature

..... /

*2nd Joint holder's/Date
Signature

* Strike out if not applicable

Note:

- It is mandatory for the shareholder/s to provide the e-mail address in the space provided above in order to forward the log in information to facilitate the online participation at the meeting.
- Duly filled Registration of Shareholder Details Form should be forwarded to usham@lanka-aluminium.com or nilantha@lanka-aluminium.com or by facsimile on +94 115503395, to reach the Registrars not less than three (03) days before the date of the meeting.



Public Notice

LANKA ALUMINIUM INDUSTRIES PLC TO HOST THE ANNUAL GENERAL MEETING (AGM) OF SHAREHOLDERS AS A VIRTUAL MEETING VIA ZOOM APP WITHOUT THE PHYSICAL PRESENCE OF THE SHAREHOLDERS, DUE TO THE PREVAILING COVID-19 PANDEMIC SITUATION.

In view of the recent outbreak of Covid-19 strict social distancing guidelines has been issued by the public health authorities of the Government of Sri Lanka. Therefore the Board of Directors of LANKA ALUMINIUM INDUSTRIES PLC has decided to host the previously announced AGM on Thursday 29th October 2020, as a Virtual (online via the internet) meeting with the quorum necessary to conduct the business of the meeting.

Shareholders are hereby requested to participate at the AGM virtually via Zoom App by submitting the online Registration Form uploaded on the

1) CSE website: <https://www.cse.lk/home/company-info/LALU.N0000/announcements>

2) Lanka Aluminium Industries PLC website: www.aluminium.lk/announcements

Online registration form can also be downloaded by scanning the following QR alongside



and follow the procedures/instructions therein. Upon receipt of the duly completed Registration Form, the Company will email/issue Virtual Attendance Log-in Information to the registered shareholders/proxies, to enable them to attend the AGM on-line via the internet.

Shareholders are requested to comply with the above procedure and participate the meeting only via Zoom App and not physically.

Shareholders also are urged to exercise their votes by submitting their proxy as explained in the original Notice of AGM and Circular to the Shareholders dated 29th September 2020 already circulated to the shareholders, published at Company Website and at the Colombo Stock Exchange website. Shareholders are also invited to submit questions to the business of the meeting at least THREE days prior to the date of the AGM.

S S P Corporate Services (Private) Limited
Company Secretaries.

By Order of the Board of LANKA ALUMINIUM INDUSTRIES PLC
1st Floor, Lakshman's Building, 321, Galle Road, Colombo 03.
Telephone: 011 5503300
roshani.a@ssp.lk
20th October 2020