

Circular to Shareholders

TAL LANKA HOTELS PLC - Annual Report 2025/2026

TAL LANKA HOTELS PLC
(PQ 183)
25, Galle Face Centre Road, Colombo 03, Sri Lanka.

Dear Shareholders,

The Rule 7.5(b) of the Listing Rules of Colombo Stock Exchange (CSE), permits companies to forward their Annual Reports to the shareholders in a mode other than in printed form. Accordingly, the Annual Report of the Tal Lanka Hotels PLC (the Company) for the financial year ended 31st March 2026, is available on the:

CSE website: https://cdn.cse.lk/cmt/upload_report_file/604_1787907991893.pdf

If you wish to receive a printed copy of the annual report for the year ended 31st March 2026, you may complete and forward the attached Form of Request (Annexure iii) to the Company on or before **10th September 2026**.

The Company will furnish a printed copy of the annual report within eight (8) market days from the date of receipt of such written request.

If you have any queries on this matter, please contact **Mr.Tharaka Indiketiya (Chief Accountant)** on +94 716 850 949 or email tharaka.indiketiya@tajhotels.com

We also enclose herewith the Notice of meeting together with the instructions for participation (Annexure i), Form of Proxy (Annexure ii) and the registration form (Annexure iv) for the annual general meeting scheduled to be held on **28th September 2026 at 11.00 a.m.** online via virtual platform.

By order of the Board

CORPORATE SERVICES (PRIVATE) LIMITED

Secretaries

Tal Lanka Hotels PLC

Colombo, on this **28th August 2026**

NOTICE OF MEETING

Notice is hereby given that the Forty sixth (46th) Annual General Meeting of TAL Lanka Hotels PLC will be held online via a virtual platform on **28th September 2026 at 11.00 a.m.** and the business to be brought before the meeting will be as follows:

1. To receive and consider the Annual Report of the Board of Directors together with the Financial Statements of the Company for the year ended 31st March 2026 and the Report of the Auditors thereon.
2. To propose the following resolution as an ordinary resolution;

“IT IS HEREBY RESOLVED THAT the age limit referred to in section 210 of the Companies Act No.07 of 2007 shall not apply to Mr. Binod Kumar Chaudhary who has reached the age of Seventy (70) prior to this Annual General Meeting and that he be re-appointed as a Director of the Company until the next Annual General Meeting of the Company.”

3. To propose the following resolution as an ordinary resolution;

“IT IS HEREBY RESOLVED THAT M/s KPMG, Chartered Accountants, be and are hereby re-appointed as the auditors of the Company to hold office from the conclusion of this meeting until the conclusion of the next Annual General Meeting to audit the financial statements of the Company and the Directors of the Company be and are hereby authorized to fix their remuneration as the auditors of the Company, for the aforesaid period.”

By order of the Board
Corporate Services (Private) Limited
Secretaries
TAL Lanka Hotels PLC
Colombo, on this **28th August 2026** .

Note:-

Any shareholder entitled to attend and vote at this meeting is entitled to appoint a proxy to attend and vote / speak in his / her stead and a form of proxy is sent herewith for this purpose.

Meeting Guidelines:-

A) The meeting is to be held in line with the guidelines given by the Colombo Stock Exchange and as per the applicable laws.

B) The Annual General Meeting will be held in the manner set out below:

- i. In order for us to forward the access information necessary for participation at the meeting, which shall include the meeting identification number, access password, and access telephone number, please forward the duly completed registration form including your e-mail address and contact telephone number to the registered address of the Company not less than 24 hours before the time appointed for the holding of the meeting so that the login information could be forwarded to the e-mail addresses so provided.
- ii. If the Company is unable to post this Notice due to any situation beyond its control, then, this Notice will be published in one issue of a daily newspaper in the Sinhala, Tamil and English languages and if the circumstances permit, in one issue of the Gazette. The Annual Report, Notice of Meeting, Form of Proxy and Registration Form will also be published on the website of the Colombo Stock Exchange (<https://www.cse.lk/pages/companyprofile/company-profile.component.html?symbol=TAJ.N0000>) and may also be collected from the Company secretary's office via corporateservices@corporateservices.lk.
- iii. Proxy forms are forwarded to the shareholders together with the Notice of Meeting and Registration form. Proxy forms have been published on the website of the Colombo Stock Exchange and may also be collected from the Company secretary's office via corporateservices@corporateservices.lk and should be duly completed as per the instructions given therein and sent to the registered address of the Company secretary's or e-mailed to corporateservices@corporateservices.lk not less than 24 hours before the time appointed for the holding of the meeting and the proxy so appointed shall participate at the meeting through audio or audio visual means only.
- iv. The shareholders who are unable to participate at the Annual General Meeting via Zoom could send their queries, if any, to email address corporateservices@corporateservices.lk at any time before the meeting time and the responses to the same will be included in the minutes of the meeting.
- v. Voting in respect of the items in specified in the agenda to be passed will be registered by using the audio or audio and visual means (Zoom) or a designated ancillary online application. All of such procedures will be explained to the shareholders prior to the commencement of the meeting.

For any questions please contact **Mr.Tharaka Indiketiya (Chief Accountant) on +94 716 850 949** during office hours.

TAL LANKA HOTELS PLC

FORM OF PROXY

*I / We

.....
Of.....

being a shareholder / shareholders of TAL LANKA HOTELS PLC do hereby appoint

.....of.....

..... or failing him /her, Mr. P. Verma (Chairman of the Company), or failing him, one of the Directors of the Company, as *my/our proxy to vote as indicated hereunder for *me/us and on *my/our behalf for/against the resolution and/or to speak at the forty sixth (46th) Annual General Meeting of the Company to be held on **28th September 2026 at 11.00 a.m.** and at any adjournment thereof:

- | | | For | Against |
|----|---|--------------------------|--------------------------|
| 1. | To receive and consider the Annual Report of the Board of Directors together with the Financial Statements of the Company for the year ended 31st March 2026 and the Report of the Auditors thereon. | ☐ | ☐ |
| 2. | To re-appoint Mr. Binod Kumar Chaudhary who has reached the age of Seventy (70) years prior to this Annual General Meeting and that he be re-appointed as a Director of the Company until the next Annual General Meeting of the Company. | ☐ | ☐ |
| 3. | To re-appoint Messrs KPMG, Chartered Accountants, as Auditors of the Company and to authorize the Directors to determine their remuneration. | ☐ | ☐ |

Signed this.....day of.....Two Thousand and Twenty-Six

.....
 *Signature of shareholder

Note:

1. **Please delete the inappropriate words*
2. *Instructions as to completion are noted as below*

INSTRUCTIONS ON COMPLETION OF THE FORM OF PROXY:

1. To be valid, the completed form of proxy should be deposited at the Registered Office of the Company, No. 25, Galle Face Centre Road, Colombo 03 or emailed to corporateservices@corporateservices.lk no later than 24 hours before the time of the meeting.
2. In perfecting the form of proxy, please ensure that all details are legible.
3. Please indicate with an 'X' in the space provided, how your proxy is to vote on each resolution. If no indication is given, the proxy, at his discretion, may vote as he thinks fit.
4. In the case of a company/corporation, the letter of authorization must be signed by placing the common seal of the company/corporation and attested in the manner prescribed by its articles of association.
5. In the case of a proxy signed by the attorney, the Power of Attorney document must be deposited at the Registered Office, No 25, Galle Face Centre Road, Colombo 03, for registration or emailed to corporateservices@corporateservices.lk

Form of Request

ANNUAL REPORT 2025/2026

TAL LANKA HOTELS PLC

(PQ 183)

25, Galle Face Centre Road, Colombo 03, Sri Lanka

To: The Secretary,
Tal Lanka Hotels PLC,
25, Galle Face Centre Road,
Colombo 03.

I would like to receive the printed version of the Annual Report of Tal Lanka Hotels PLC.

☐

Full Name of Shareholder	
Number of Shares held as at Date	
Shareholder's NIC/Passport/Company Registration No.	
Address	
Contact Number	

.....
Signature

.....
Date

Notes:

1. Please complete the Form of Request by filling in legibly the required information, signing in the space provided, and filling in the date of signature.
2. Please forward the completed Form of Request to the address given above to reach the Company on or before **10th September 2026**
3. In the event, the shareholder is a company/corporate, the Form of Request should be signed under common seal or by a duly authorized officer of the company in accordance with its articles of association.

TAL LANKA HOTELS PLC
Shareholder Registration Form

1. Full Name of the Shareholder:

2. Membership No. / CDS Account No :

3. Address of Shareholder :

4. NIC No./ P.P. No. / Co. Reg. No. of Shareholder :

5. Contact details of Shareholders

Telephone: Residence:Office..... Mobile :

e-mail: (Please print clearly)

6. Names / NIC No. of Joint holder/s (If any):

i. Name : NIC No. :

ii. Name : NIC No. :

.....
Shareholder's Signature /Date 1st Joint holder's Signature/Date 1st Joint holder's Signature/Date

INSTRUCTIONS AS TO COMPLETION

- i. Shareholders are advised to complete the form legibly in order to facilitate their participation through the online platform.
- ii. The "Web Link" for participation at the AGM through the online platform will be forwarded to the Shareholder's above noted email address.
- iii. In the case of a Company/Corporation, the Registration must be under its common seal which should be affixed and attested in the manner prescribed by its Articles of Association.
- iv. In the case of the Registration form signed by an Attorney, the Power of Attorney must be deposited at the Registered Office of the Company for registration.
- v. The duly completed Registration Form must be deposited at the Registered Office of the Company at No. 25, Galle Face Centre Road, Colombo 03, or e-mailed to corporateservices@corporateservices.lk 5 days prior to the date of the AGM.