

EAST WEST PROPERTIES PLC

Registration Number: PQ 221

Registered Office: No: 81/11, 3rd Lane, New Nuge Road, Peliyagoda
Business Office : No. 81/11, 3rd Lane, New Nuge Road, Peliyagoda

CIRCULAR TO SHAREHOLDERS

Dear Shareholder,

FORTY FIRST ANNUAL GENERAL MEETING OF EAST WEST PROPERTIES PLC FOR THE YEAR ENDED 2021/2022

We wish to inform you that the Board of Directors has decided to hold the Annual General Meeting (AGM) for the year ended 2021/2022 using an on-line platform.

Accordingly, the 41st AGM of the Company is scheduled to be held on 10th October 2022 at 10.00 a.m. as an on-line meeting through audio-visual means conducted from East West Properties PLC, No. 81/11, 3rd Lane, New Nuge Road, Peliyagoda in the manner prescribed below:

A. GENERAL INFORMATION:

1. The AGM will be held in accordance with the guidelines issued by the CSE for hosting of a virtual AGM.
2. The Board of Directors and key officials who are essential for the administration of the formalities of the meeting will be present in person at the venue of the meeting and all shareholders will participate through audio and audio-visual means as a measure to maintain “social distancing” requirements to mitigate the dangers of spreading the virus.
3. Only registered shareholders and registered proxy holders will be permitted to log in and participate in the AGM on-line.
4. The Annual Report of the Company for the year 2021/2022 will be available for perusal on:

(1) Corporate Website – www.eastwest.lk

(2) The Colombo Stock Exchange – <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=EAST.N0000>.

Members may also access the Annual Report and Financial Statements on their electronic devices by scanning the following QR code:



Pursuant to CSE Circular No. 04/2022 dated 27th May 2022, the Company will not be dispatching printed copies of the Annual Report to the shareholders, on request.

B. SHAREHOLDER PARTICIPATION:

1. The shareholders are encouraged to appoint a member of the Board of Directors as his/her proxy to represent them at the AGM.

2. The shareholders may also appoint any other person other than a Director of the Company as their proxy and the proxy so appointed shall participate at the meeting through audio or audio visual means **only**.
3. The shareholders who wish to participate at the AGM will be able to join the meeting through audio or audio visual means. To facilitate this process the shareholders are required to furnish their details by perfecting **Annexure II** to the Circular to the Shareholders and forward same to **kanchaka@eastwest.lk** (with the email subject titled **"East West Properties AGM 2022"** not less than **48 hours before the date of the meeting** so that the meeting login information could be forwarded to the email addresses so provided.
4. Shareholders are entitled to appoint a proxy holder or a representative (in the case of corporates) to participate (on-line) on his/her/its behalf. A proxy holder need not be a shareholder of the Company. A Form of Proxy is enclosed with the Notice of Meeting for this purpose and the completed Form of Proxy must be addressed to **'East West Properties PLC** No. 81/11, 3rd Lane, New Nuge Road, Peliyagoda and posted to or scanned and emailed to the email address, **kanchaka@eastwest.lk** or sent by facsimile on + 94 11 243 20 40 (with the email subject titled **"EAST WEST PROPERTIES AGM PROXY"**) not later than 48 hours before the time appointed for the holding of the AGM.
5. Duly completed proxies which are submitted by shareholders **up to 10.00 a.m. on 10th October 2022** will be considered valid.
6. Shareholders may send in their questions/comments on the matters listed in the Notice of AGM by email to: **kanchaka@eastwest.lk** or by facsimile on + 94 11 243 20 40 or by post to **East West Properties PLC** No. 81/11, 3rd Lane, New Nuge Road, Peliyagoda **not less than 05 days before the date of the meeting**. This is in order to enable the Company Secretaries to compile the queries and forward same for the attention of the Board of Directors so that they could be addressed at the meeting.
7. At the AGM, the Chairman of the meeting will deal with those questions/comments which are relevant to the agenda items in the Notice of AGM.
8. Shareholders could vote their preference on the agenda items/resolutions and relevant procedures will be explained at the meeting.

For any further queries in this regard please contact the following attached

Names : Mrs. Vijayanthi Jayasinghe – + 94 777 45 77 55
Mr. Kanchaka Ariyawansa - + 94 777 74 84 23

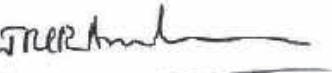
Telephone Nos. : + 94 11 243 77 55

Fax No. : + 94 11 243 20 40

Email Address : kanchaka@eastwest.lk

The Board wishes to thank the shareholders of the Company for their unwavering cooperation.

BY ORDER OF THE BOARD
EAST WEST PROPERTIES PLC
S S P CORPORATE SERVICES (PRIVATE) LIMITED



SECRETARIES

Dated: 29th August 2022