

Jetwing

SYMPHONY

Jetwing Symphony PLC (PV/PB 13254 PQ)

Annual Report 2022/23



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Circular to Shareholders

Jetwing Symphony PLC

(PV/PB 13254 PQ)

'Jetwing House',

46/26, Navam Mawatha, Colombo 2, Sri Lanka

Dear Shareholder,

SUBMISSION OF ANNUAL REPORT TO SHAREHOLDERS

As you are aware, Rule 7.5(b) of the Listing Rules of the Colombo Stock Exchange ("CSE") permits companies to forward their annual reports to the shareholders in a mode other than in printed form.

Accordingly, the annual report of Jetwing Symphony PLC for the financial year ended 31st March 2023 is available on:

(1) Company website – <https://bit.ly/JSLreport2023>

(2) CSE website – <https://bit.ly/cseJSplc>



The Annual report of the Company for the financial year ended 31st March 2023 can also be accessed by scanning the QR code alongside.

If you wish to receive a printed copy of the annual report for the year ended 31st March 2023, you may complete and forward the attached Form of Request to Corporate Services (Private) Limited, 216 de Saram Place, Colombo 10 or forwarded via e-mail to **corporateservices@corporateservices.lk**.

We will furnish a printed copy of the annual report within eight (8) market days from the date of receipt of such written request.

If you have any queries, please contact Mr. Sidath Rewatha on **0094 11 2345700** Ext. **2262** or **2259** / **0707187266** / Fax no. **0094 11 2345729** or e-mail **sidath@jetwinghotels.com** or **accounts@jetwinghotels.com**.

We enclose herewith the Notice of meeting, instructions for participation, Form of Proxy, Form of Registration and Form of Request for the annual general meeting scheduled to be held on 30th June 2023 at 11.00 a.m. at "Jetwing House II" 7th Floor, 46/26, Navam Mawatha, Colombo 02 and via virtual platform .

Yours faithfully,

By order of the Board

A handwritten signature in blue ink, appearing to read 'R. M. S.', written over a horizontal line.

CORPORATE SERVICES (PRIVATE) LIMITED

Secretaries

JETWING SYMPHONY PLC

On this 7th day of June 2023

NOTICE OF MEETING

Notice is hereby given that the twelfth (12th) Annual General Meeting ("AGM") of Jetwing Symphony PLC (the "Company") will be held on Friday, 30th June 2023 at 11.00 a.m. at "Jetwing House II" 7th Floor, 46/26, Navam Mawatha, Colombo 02 and via virtual platform for the purpose of considering and if thought fit passing the following resolutions.

1. To receive and consider the annual report of the board of directors along with the financial statements of the Company for the year ended 31st March 2023 and the report of the auditors thereon.
2. To propose the following resolution for the re-appointment of Mr. N. Wadugodapitiya, who has reached the age of seventy one (71) years.

IT IS HEREBY RESOLVED THAT the age limit referred to in section 210 of the Companies Act No. 07 of 2007 shall not apply to Mr. N. Wadugodapitiya who has reached the age of seventy one (71) years and that he be re-appointed as a director of the Company.

3. To propose the following resolution for the re-appointment of Mr. L.K. Porter, who has reached the age of seventy one (71) years.

IT IS HEREBY RESOLVED THAT the age limit referred to in section 210 of the Companies Act No. 07 of 2007 shall not apply to Mr. L.K. Porter who has reached the age of seventy one (71) years and that he be re-appointed as a director of the Company.

4. To re-appoint M/s Ernst & Young, Chartered Accountants, who are deemed to be re-appointed as auditors until the conclusion of the next AGM of the Company in terms of section 158 (1) of the Companies Act No. 07 of 2007, to audit the financial statements of the Company for the financial year ending 31st March 2024 and to authorise the directors to determine their remuneration therefor.
5. To authorize the directors to determine the contributions to charities for the ensuing year.

By order of the Board,

Corporate Services (Private) Limited
Secretaries

Jetwing Symphony PLC
On this 7th day of June 2023

Note:

Any shareholder entitled to attend and vote at this meeting is entitled to appoint a proxy to attend and vote/speak in his/her stead and a form of proxy is sent herewith for this purpose. A proxy need not be a shareholder of the Company.

A completed form of proxy must be deposited with the secretaries of the Company at 216, de Saram Place, Colombo 10 or via corporateservices@corporateservices.lk not less than 48 hours before the time appointed for the holding of the meeting.

INSTRUCTIONS FOR PARTICIPATING IN THE ANNUAL GENERAL MEETING

1. The meeting is to be held in line with the guidelines given by the Colombo Stock Exchange and the health authorities as per the applicable laws.
2. The AGM will be held by participants assembling physically and through audit or audio and visual means in the manner set out below:
 - (i) All shareholders who wish to participate in the AGM in person are kindly requested to register by forwarding their name and NIC number or **corporateservices@corporateservices.lk** not less than 24 hours prior to the time fixed for the meeting.
 - (ii) All shareholders attending the meeting in person must produce their NIC or a copy of the form of proxy.
 - (iii) All shareholders who wish to participate in the AGM remotely may do so via the Microsoft Teams meeting platform. Such shareholders are kindly requested to forward the completed registration form annexed hereto to **corporateservices@corporateservices.lk** not less than 24 hours prior to the time fixed for the meeting. The log-in details for the meeting will be forwarded to the e-mail addresses so provided.
 - (iv) All shareholders participating at the meeting remotely are required to identify themselves at the time of voting. Further, individuals must also identify themselves when speaking during the time allotted for comments. Such individuals will be required to give his/her name for the purpose of identification.
3. Proxy forms should be duly completed as per the instructions given therein and sent via registered post to Corporate Services (Private) Limited, 216 de Saram Place, Colombo 10 or forwarded via e-mail to **corporateservices@corporateservices.lk** not less than 48 hours before the time appointed for the holding of the meeting.
4. Shareholders who are unable to participate in the meeting could send their queries, if any, to **corporateservices@corporateservices.lk** 24 hours before the time appointed for the holding of the meeting and the responses to the same will be included in the minutes of the meeting.
5. The votes of any shareholders participating remotely will be sought via the Microsoft Teams platform or a designated ancillary online application. All of such procedures will be explained to the shareholders prior to the commencement of the meeting. Furthermore, a report will be uploaded immediately after the AGM to the CSE website <https://bit.ly/cseJSpLc>.
6. Shareholders can use the "Q&A forum" to communicate any questions/concerns at the time allocated at the meeting.
7. For any questions, please contact Mr. Sidath Rewatha on **0094 11 2345700 Ext. 2262 or 2259 / 0707187266** / Fax no. **0094 11 2345729** or e-mail **sidath@jetwinghotels.com** or **accounts@jetwinghotels.com**.

FORM OF PROXY

I/We..... of..... being 'a shareholder/shareholders of JETWING SYMPHONY PLC do hereby appoint

1.

Mr. Nawalage Joseph Hiran Mahinda Cooray

or failing him,
2.

Ms. Nawalage Therese Manouri Shiromal Cooray

or failing her,
3.

Mr. N. Wadugodapitiya

or failing him,
4.

Ms. Kamini Kirthi Reddy

or failing her,
5.

Dr. Vijith Julian Kannangara

or failing him,
6.

Mr. Leonard Keith Porter

or failing him,
7.

Mr. Giuseppe Rocchi

or failing him,
8.

Mr. Sharad Dayalal Amalean

or failing him,

.....of..... as my/our proxy to attend and vote at the annual general meeting of the Company to be held on the 30th day of June 2023 and at any adjournment thereof.

- | | For | Against |
|--|-------------|-------------|
| 1. To receive and consider the annual report of the board of directors along with the financial statements of the Company for the year ended 31 st March 2023 and the report of the auditors thereon. | <div></div> | <div></div> |
| 2. IT IS HEREBY RESOLVED THAT the age limit referred to in section 210 of the Companies Act No. 07 of 2007 shall not apply to Mr. N. Wadugodapitiya who has reached the age of seventy one (71) years and that he be re-appointed as a director of the Company. | <div></div> | <div></div> |
| 3. IT IS HEREBY RESOLVED THAT the age limit referred to in section 210 of the Companies Act No. 07 of 2007 shall not apply to Mr. L.K. Porter who has reached the age of seventy one (71) years and that he be re-appointed as a director of the Company. | <div></div> | <div></div> |
| 4. To re-appoint M/s Ernst & Young, who are deemed to be re-appointed as Auditors until the conclusion of the next AGM of the Company in terms of section 158 (l) of the Companies Act No. 07 of 2007, to audit the financial statements of the Company for the financial year ending 31 st March 2024 and to authorise the directors to determine their remuneration therefor. | <div></div> | <div></div> |
| 5. To authorise the directors to determine the contributions to charities for the ensuing year. | <div></div> | <div></div> |

Signed this.....day of.....Two Thousand and Twenty Three.

.....
*Signature/s of the Shareholder(s)

Note: Please delete the inappropriate words.

INSTRUCTIONS AS TO COMPLETION

1. Kindly complete the Form of Proxy by filling in legibly your full name and address and sign in the space provided. Please fill in the date of signature.
2. A shareholder entitled to attend and vote at the meeting is entitled to appoint a proxy who need not be a shareholder, to attend and vote instead of him.
3. In the case of a corporation, the Form of Proxy must be completed under its Common Seal, which should be affixed and attested in the manner prescribed by the articles of association.
4. If the Form of Proxy is signed by an Attorney, the relevant Power of Attorney should also accompany the completed Form of Proxy in the manner prescribed in the articles of association.
5. The completed Form of Proxy should be deposited at Corporate Services (Private) Limited, 216 de Saram Place, Colombo 10 or forwarded via e-mail to **corporate.services@corporate.services.lk** not less than 48 hours before the appointed time for the meeting.

Registration Form

Jetwing Symphony PLC
12th Annual General Meeting for the
year ended 31st March 2023

To: The Company Secretary
Corporate Services (Private) Limited
216, De Saram Place
Colombo 10

DETAILS OF SHAREHOLDER

Full Name of the Principal Shareholder :

NIC No. / Passport No. /
Company Registration No. :

CDS Account No. :

Residential Address :

Telephone No/s :

Email :

(To be completed if applicable)

Full Name of 1st Joint Holder:

NIC No./ Passport No. :

Full Name of 2nd Joint Holder :

NIC No. / Passport No. :

Registration Form (Contd.)

In the event the Proxy holder is appointed by the shareholder, the following details will also be required:

DETAILS OF PROXY HOLDER: (only if a proxy is appointed)

Full Name of the Proxy holder :

.....

NIC No. / Passport No. of Proxy holder :

Telephone No/s :

Email :

Signatures/s

.....
Principal Shareholder

.....
1st Joint Shareholder

.....
2nd Joint Shareholder

Date :

Note:

In the case of a company/corporation, the shareholder Registration Form must be signed by signatories duly authorized in the manner prescribed by its articles of association and if the Registration Form is signed by an Attorney, the duly executed Power of Attorney must be deposited at the office of the Company Secretaries, Corporate Services (Private) Limited or forwarded to **corporateservices@corporateservices.lk** not less than 48 hours before the time appointed for the holding of the meeting.

Form of Request

To: The Company Secretary
Corporate Services (Private) Limited
216, De Saram Place
Colombo 10

☐

I would like to receive the printed version of the Annual Report of Jetwing Symphony PLC

	SHAREHOLDER'S DETAILS
Full name	
NIC/Passport/ Company Registration No.	
Address	
Contact Number	

.....
Signature

.....
Date

Notes:

1. Please complete the Form of Request by filling in legibly the required information, signing in the space provided and filling in the date of signature.
2. Please forward the completed Form of Request to at Corporate Services (Private) Limited, 216 de Saram Place, Colombo 10 or forwarded via e-mail to corporateservices@corporateservices.lk
3. In the event the shareholder is a company/corporate, the Form of Request should be signed under common seal or by a duly authorized officer of the company in accordance with its articles of association.

Jetwing

SYMPHONY

Jetwing Symphony PLC

Jetwing House, 46/26, Nawam Mawatha, Colombo 02, Sri Lanka.

T: +94 11 470 9400

www.jetwingsymphony.com

Jetwing Hotels Limited

Jetwing House, 46/26, Nawam Mawatha, Colombo 02, Sri Lanka.

T: +94 11 470 9400

E-mail: reservations@jetwinghotels.com

www.jetwinghotels.com