

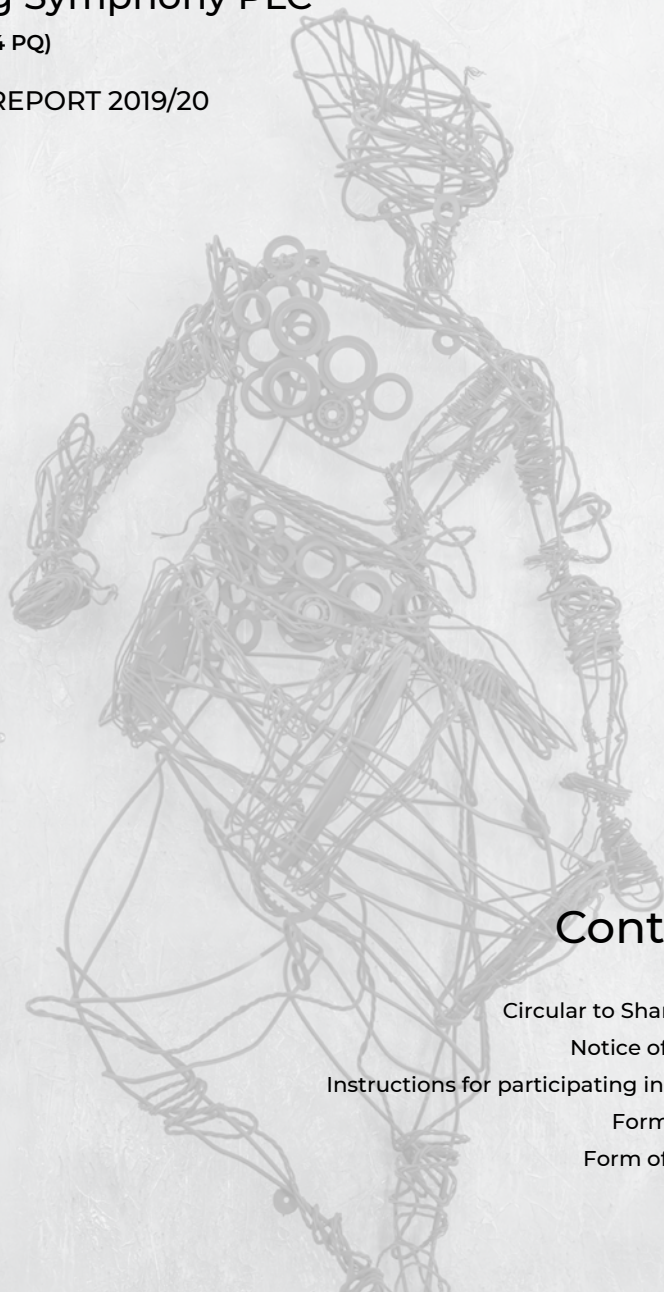
Jetwing

SYMPHONY

Jetwing Symphony PLC

(PV/PB 13254 PQ)

ANNUAL REPORT 2019/20



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Circular to Shareholders

Jetwing Symphony PLC

(PV/PB 13254 PQ)

'Jetwing House',

46/26, Navam Mawatha, Colombo 2, Sri Lanka

Dear Shareholder,

SUBMISSION OF ANNUAL REPORT TO SHAREHOLDERS

As you are aware Rule 7.5(b) of the Listing Rules of the Colombo Stock Exchange (CSE) permits companies to forward their Annual Reports to the shareholders in a mode other than in printed form.

Accordingly, the Annual Report of Jetwing Symphony PLC (the 'Company') for the financial year ended 31st March 2020, is available on the:

(1) Company website - <http://www.jetwingsymphony.com/assets/pdf/annual-report-2019-20.pdf>

(2) CSE website - <https://www.cse.lk/home/company-info/JETS.N0000/financial>



The Annual report of the Company for the financial year ended 31st March 2020 can also be accessed by scanning the QR code alongside.

If you wish to receive a printed copy of the Annual Report for the year ended 31st March, 2020 you may complete and forward the attached Form of Request to us on or before 27th August, 2020. The Company will furnish a printed copy of the Annual Report to the shareholders requesting such printed copy within eight (8) market days from the date of receipt of the written request.

If you have any queries on this matter, please contact Mr. Sidath Rewatha on **0094 11 2345700** Ext. **1315** or **2259** Fax No. **0094 11 2345729** or e-mail **accounts@jetwinghotels.com**.

We also enclose herewith, the Notice of Meeting, Instructions for Participating in the AGM and the Form of Proxy for the Annual General Meeting of the Company scheduled to be held on 27th August, 2020 at 11 a.m. at "Jetwing House II", 7th floor, 46/26, Navam Mawatha, Colombo 2.

Yours faithfully,

By order of the Board

CORPORATE SERVICES (PRIVATE) LIMITED

Secretaries

JETWING SYMPHONY PLC

Colombo on this 24th day of July, 2020.

Notice of Meeting

Notice is hereby given that the Annual General Meeting ("AGM") of Jetwing Symphony PLC (the "Company") will be held on Thursday, 27th August 2020 at 11.00 a.m. at Jetwing House II, 7th Floor, 46/26, Navam Mawatha, Colombo 02 for the following purposes:

1. To receive and consider the Annual Report of the Board of Directors together with the financial statements of the Company for the year ended 31st March 2020 and the report of the auditors thereon.
2. To re-appoint Ernst & Young, who are deemed to be re-appointed as auditors of the Company until the conclusion of the next AGM of the Company in terms of section 158 (1) of the Companies Act No. 07 of 2007, to audit the financial statements of the Company for the financial year ending 31st March 2021 and to authorise the Directors to determine their remuneration therefor.
3. To authorise the Directors to determine contributions to charities for the ensuing year.

By order of the Board

CORPORATE SERVICES (PRIVATE) LIMITED

Secretaries

JETWING SYMPHONY PLC

Colombo, on this 24th day of July 2020

Note:

Any shareholder entitled to attend and vote at this meeting is entitled to appoint a proxy to attend and vote/speak in his/her stead and a form of proxy is sent herewith for this purpose. A proxy need not be a member of the Company.

A completed form of proxy must be deposited at 216, de Saram Place, Colombo 10, the secretaries of the Company not less than 48 hours before the time appointed for the holding of the meeting.

Instructions for Participating in the Annual General Meeting

1. The AGM is convened for the date and time given in the notice dated 24th July 2020.
2. The meeting is to be held on the assumption that no curfew will be in force by such date and that there would be no restrictions imposed by the authorities on the conduct of meetings.
3. In the interest of protecting public health and facilitating compliance with the health and safety guidelines issued by the authorities, the AGM will be held by participants assembling physically and through audio or audio and visual means in the manner set forth below:
 - (i) All shareholders who wish to register for participation in the AGM are kindly requested to register by forwarding their name and NIC number to corporateservices@corporateservices.lk not less than 24 hours prior to the time fixed for the meeting.
 - (ii) All shareholders attending the meeting in person must wear a mask to be permitted into the premises and must produce their National Identity Card or a copy of the form of proxy.
 - (iii) All shareholders who wish to participate in the AGM remotely may do so via the Microsoft Teams meeting platform. Such shareholders are kindly requested to forward their e-mail address to corporateservices@corporateservices.lk not less than 24 hours prior to the time fixed for the meeting to enable the Company to share the meeting login information.
4. All shareholders participating at the meeting remotely through audio or audio and visual means are required to identify themselves at the time of voting. Further, individuals must also identify themselves when speaking at the AGM during the time allotted for comments by shareholders as directed by the Chairman. At that point, the individuals will be required to give his/her name and address for the purpose of identification as a shareholder or proxy.
5. The Board of Directors encourages the shareholders to appoint an independent director in the Board as their proxy, having marked their preferences in respect of the agenda item. This is to avoid potential health issues which could arise in light of the prevailing situation in the country if the shareholders are to participate at the meeting physically.
6. The shareholders who are unable to participate at the AGM physically or via audio or audio and visual means could send their queries, if any, to corporateservices@corporateservices.lk 24 hours before the meeting, and the responses to same will be included in the minutes of the meeting. Furthermore, a report will be uploaded immediately after the AGM to the Company's website <https://www.cse.lk/home/company-info/JETS.N0000/announcementsNew>.

Form of Proxy

*I/We.....

of..... being *a shareholder/
shareholders of JETWING SYMPHONY PLC do hereby appoint

- | | |
|--|-----------------|
| 1. Mr. Nawalage Joseph Hiran Mahinda Cooray | or failing him, |
| 2. Ms. Nawalage Therese Manouri Shiromal Cooray | or failing her, |
| 3. Mr. Nihal Wadugodapitiya | or failing him, |
| 4. Ms. Kamini Kirthi Reddy | or failing her, |
| 5. Dr. Vijith Julian Kannangara | or failing him, |
| 6. Mr. Leonard Keith Porter | or failing him, |
| 7. Mr. Giuseppe Rocchi | or failing him, |
| 8. Ms. Thusecooray Mohottigurunnanselage Jeanne
Yvette Priyanganie Fernando | or failing her |
| 9. Mr. Sharad Dayalal Amalean | or failing him, |

.....of

.....as my/our proxy to attend and vote at the Annual General Meeting to be held on the 27th day of August 2020 and at any adjournment thereof.

- | | For | Against |
|--|--------------------------|--------------------------|
| 1. To receive and consider the Annual Report of the board of Directors together with the financial statements of the Company for the year ended 31st March 2020 and the report of the Auditors thereon. | ☐ | ☐ |
| 2. To re-appoint Ernst & Young, who are deemed to be re-appointed as Auditors of the Company until the conclusion of the next AGM of the Company in terms of section 158 (1) of the Companies Act No. 07 of 2007, to audit the financial statements for the Company for the financial year ending 31st March 2021 and to authorise the Directors to determine their remuneration therefor. | ☐ | ☐ |
| 3. To authorise the Directors to determine contributions to charities for the ensuing year. | ☐ | ☐ |

Signed this.....day of.....Two Thousand and Twenty.

Note:

Please delete the inappropriate words
Instructions as to completion are noted on the reverse hereof.

.....
*Signature/s of the shareholder(s)

INSTRUCTIONS AS TO COMPLETION

1. The instrument appointing a proxy may be in writing under the hands of the appointor or of its attorney duly authorised in writing or if such appointor is a corporation under its common seal or the hand of its attorney or duly authorised person.
2. The instrument appointing a proxy and the Power of Attorney or other authority, if any, under which it is signed or a notarially certified copy of that Power of Attorney or other authority will have to be deposited at the registered office of the Company, at 216, de Saram Place, Colombo 10, the Secretaries of the Company not less than 48 hours before the time appointed for the holding of the meeting,

Form of Request

To: The Company Secretary

Corporate Services (Private) Limited
216, De Saram Place
Colombo 10

☐ I would like to receive the printed version of the Annual Report of Jetwing Symphony PLC

SHAREHOLDER DETAILS	
Full Name of Shareholder	
Shareholder's NIC / Passport/ Company Registration No.	
Shareholder's Address	
Contact Number	

.....
Signature

.....
Date

Notes:

1. Please complete the Form of Request by filling in legibly the required information, signing in the space provided and filling in the date of signature.
2. Please mail the completed Form of Request to the Company Secretary at the address given above to reach us on or before 27th August 2020.
3. In the event the shareholder is a company, the Form of Request should be signed under its Common Seal or by a duly authorised officer of the Company in accordance with its Articles of Association.

Jetwing SYMPHONY

Jetwing Symphony PLC

Jetwing House, 46/26, Nawam Mawatha, Colombo 02, Sri Lanka.

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www.jetwingsymphony.com

Jetwing Hotels Limited

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