

(Please write your Folio Number)

Form of Proxy

I/We.....of.....being a member /members of **MAHARAJA FOODS PLC (PQ00296080)** hereby appoint of whom failing.

Mrs. Thavamalar Gunganathan	or failing her
Mr. Gunganathan Vijayananth	or failing him
Mr. Gunganathan Vithyanath	or failing him
Mr. Seyed Rizwi Zain Mowlana	or failing him
Mr. Mohamed Imran Furkan	or failing him
Mr. Melanga Asiri Doolwala	or failing him

as my/our proxy to represent me/us* and to vote on my/our behalf at the Annual General Meeting of the Company which will be held as a “Virtual Meeting” at 03.00 p.m. on 29th November 2024, in line with the guidelines issued by the Colombo Stock Exchange (CSE) for hosting of virtual AGMs through Audio/Visual means using an online platform in the manner and at any adjournment thereof and at every poll which may be taken in consequence of the above said meeting. I/We the undersigned hereby authorize my/our Proxy to vote on my/our behalf in accordance with the preference indicated below:

*Please delete the inappropriate words

- | | For | Against |
|---|--------------------------|--------------------------|
| 1) To consider and receive the Report of the Directors and the Audited Financial Statements for the financial year ended 31st March 2024, together with the Report of the Auditors thereon | ☐ | ☐ |
| 2) To re- elect Mrs. Thavamalar Gunganathan as an Executive Director who retires by rotation in terms of Article No. 79 of the Articles of Association. | ☐ | ☐ |
| 3) To authorize the Directors to determine the remuneration of the Auditors, Messrs. Messrs. Tudor V. Perera & Co, Chartered Accountants who are deemed to have been re-appointed as Auditors in terms of Section 158 of the Companies Act, No. 07 of 2007. | ☐ | ☐ |

Signed on this day of Two Thousand and Twenty-Four.

.....
Signature/s

Instructions for Completion of Form of Proxy

- 1. Kindly perfect the Form of Proxy by filling in the mandatory details required above, signing in the space provided and filling in the date of signature.
- 2. If the Form of Proxy is signed by an Attorney, the relative power of attorney should also accompany the proxy form for registration, if such power of attorney has not already been registered with the Company.
- 3. In the case of a Company/Corporation, the Form of Proxy shall be executed in the manner specified in the Articles of Association.
- 4. In the absence of any specific instructions as to voting, the proxy may use his/her discretion in exercising the vote on behalf of his appointor.
- 5. The duly completed and signed PROXY FORM should be delivered to the Corporate Solution Unit of Central Depository Systems (Pvt) Ltd, the Registrars, at Ground Floor, M&M Center 341/5, Kotte Road, Rajagiriya, Sri Lanka, or via e-mail to registrars@cse.lk – to be received by the Registrars by 03.00 p.m. on Wednesday, 27th November 2024 being not less than 48 hours before the time appointed for the holding of the Meeting.

Please provide the following details (mandatory):

NIC/PP/Company Registration No. of the Shareholder/s:

Folio No:

Email address of the Shareholder/(s) or proxy holder

(Other than a director appointed as proxy):

Mobile No:

Fixed Line:

REGISTRATION FORM

THE ANNUAL GENERAL MEETING (AGM) OF **MAHARAJA FOODS PLC - PQ00296080** TO BE HELD AS A VIRTUAL MEETING ON **29TH NOVEMBER 2024 AT 03.00 P.M.**

DETAILS OF SHAREHOLDER

Full Name of the principal
Shareholder:

NIC No./Passport No./Company Registration No.:

CDS Account No:

Residential Address:

Telephone No/s:

Email:

Full Name of 01st Joint Holder:

NIC No/ Passport No:

Full Name of 02nd Join Holder:

NIC No/ Passport No:

In the event proxy holder is appointed by the shareholder following details of his/her's will also be required.

DETAILS OF PROXY HOLDER: (only if a proxy is appointed)

Full name of proxy holder:

NIC No./Passport No. of proxy holder:

Telephone No/s:

Email:

PARTICIPATION AT THE AGM – Please tick the cage below

I/My proxy holder am/is willing to participate at the AGM

Online

☐

Signature/s

Principal Shareholder

01st Joint holder

02st Joint holder

Date:

Note: in the case of a Company/Corporation, the shareholder registration form must be signed in the manner prescribed by its Articles of Association/Statute and in the case of the Registration form is signed by an Attorney, the power of attorney, must be deposited to the Corporate Solution Unit of Central Depository Systems (Pvt) Ltd, the Registrars, at Ground Floor, M&M Center 341/5, Kotte Road, Rajagiriya, Sri Lanka or via e-mail to registrars@cse.lk. **not less than five (05) days before the date of the meeting**

FORM OF REQUEST

FOR A PRINTED COPY/ SOFT COPY OF THE ANNUAL REPORT OF
MAHARAJA FOODS PLC (PQ00296080) FOR THE PERIOD ENDED
31ST MARCH 2024

TO: The Company Secretaries,
 Chart Business Systems (Private) Limited,
 03rd Floor, No 9-1/2,
 School Lane, Kollupitiya,
 Colombo 03

I/We hereby request for a soft copy of the annual report of Maharaja Foods
PLC for the period ended 31st March 2024.

DETAILS OF THE SHAREHOLDER(S)

Full Name:	
National Identity Card/ passport/ Company Registration No. :	
Contact Telephone Number:	
Email address	
Address:	

.....
Signature of Shareholder(s)

.....
Date

*Contact details of the Secretaries **CHART BUSINESS SYSTEMS
(PRIVATE) LIMITED - (PV8954)**

Telephone : 0117886677 / 0117550061
Email : nipuna@chart.lk / cbs@chart.lk

**GUIDELINES AND REGISTRATION PROCESS FOR THE
ANNUAL GENERAL MEETING (AGM) VIA ONLINE MEETING
PLATFORM**

Shareholders / Proxy holders who wish to participate in the Annual General Meeting of **MAHARAJA FOODS PLC** to be held via an Online Meeting Platform (Virtual AGM), could do so by using a smart phone or a desktop computer. If a Shareholder/Proxy holder intends to join the Virtual AGM via a smart phone, it is necessary for him/her to download the “**Zoom Mobile App**” onto his /her smart phone. Similarly, if a Shareholder/Proxy holder wishes to attend the Virtual AGM via a desktop computer, the link can be opened by downloading the “**Zoom Desktop App**” to the respective desktop computer (compatible web browser: **Google Chrome**).

1. Shareholder who wish to participate in the Virtual AGM of **MAHARAJA FOODS PLC** either by themselves or through their Proxies are requested to forward their details to the registrar of the company as per the attached **REGISTRATION FORM**.
2. The duly completed and signed **REGISTRATION FORM** should be delivered to Corporate Solution Unit of Central Depository Systems (Pvt) Ltd, the Registrars, at Ground Floor, M&M Center 341/5, Kotte Road, Rajagiriya, Sri Lanka, or via e-mail to registrars@cse.lk to be received by the Registrars **not less than five (05) days before the date of the meeting** so that the meeting login information could be forwarded to the e-mail address as provided. If participation in the meeting through a Proxy, the duly completed and signed **FORM OF PROXY** deposited at the Corporate Solution Unit of Central Depository Systems (Pvt) Ltd, the Registrars, at Ground Floor, M&M Center 341/5, Kotte Road, Rajagiriya, Sri Lanka, or via e-mail to registrars@cse.lk on or before 03.00 p.m. on Wednesday, 27th November 2024, being not less than 48 hours before the time appointed for the holding of the Meeting.

Note:

If a Proxy is appointed, the information set out in the **REGISTRATION FORM** pertaining to the Proxy holder should tally with the information indicated in the duly completed **FORM OF PROXY** submitted by the Shareholder.

3. The Company will verify all registration requests and identification details received as aforesaid, against the details of Shareholders set out in the Shareholders' Register and accept the registrations for the Virtual AGM if it is satisfied with the request and supporting documents (if any). Shareholders whose registration requests are accepted will receive an email confirmation from the Company acknowledging the acceptance of their request.

4. The Shareholders whose registration requests have been accepted will receive a further email from the Company 24 hours prior to the commencement of the AGM. This email will provide a web link for online registration referred to as “**Virtual AGM Registration**”. If the Shareholder has appointed a valid Proxy this email will be forwarded to the relevant Proxy holder.
5.
 - (i) The Shareholders / Proxy holders are requested to use the web link, which will be forwarded by the Company as referred to in 4 above and click on “**Virtual AGM Registration**” in order to complete online registration for the Virtual AGM.
 - (ii) On clicking the link “**Virtual AGM Registration**”, Shareholders/Proxy holders will be redirected to an interface where they will be requested to enter their **First Name, Last Name, Email Address, re-enter Email Address and National Identity Card Number**. (In entering these details, the participants are required to ensure that correct details as included in the **REGISTRATION FORM** referred to in 2 above are entered in the said online registration process, since any mismatch will be considered as an unsuccessful log in)
 - (iii) After successful completion of entering of the details as referred to in 5 (ii) above, the participants are requested to click on “**REGISTER**” which will be prompted on their screens enabling them to receive the meeting link.
6. The Shareholders who successfully complete their online registration as set out in 5 above, will receive the log in link for participation in the meeting referred to as “**Join the Virtual AGM of MAHARAJA FOODS PLC**” and credentials.
7. In order to join the Virtual AGM, participants are required to click on “**Join the Virtual AGM of MAHARAJA FOODS PLC**”. In some instances, the system calls for the credentials and if that is required, please enter the credentials to gain access to the Virtual AGM.
8. On completion of this process, you will be directed to the Virtual AGM Zoom Platform, where you can participate in the Virtual AGM.

It is recommended that the Shareholders / Proxy holders complete the process outlined in 5, 6, 7 and 8 above and join the AGM at least ten (10) minutes before the start of the AGM. The Online Meeting Platform will be active thirty (30) minutes before the time appointed for the commencement of the meeting.

9. Shareholders/Proxy holders may use the **Q & A** tab or the **Hand Raise** (👏) icon appearing on the screen respectively, to submit their questions or concerns in typed format or verbally. The system will allow a pop-up message to **unmute the microphones and to allow video options**.
10. After completion of the process outlined in 7 above in respect of all eligible Shareholders and Proxy holders, the Company will forward a separate email to the Shareholders / Proxy holders or representatives (as applicable) who are entitled to vote, providing a separate link to vote on all resolutions included in the Notice of the Annual General Meeting dated Friday, 29th November 2024.
11. Shareholders / Proxy holders who intend participating in the meeting are requested to open the said link and be prepared to cast their vote when each resolution is taken up for voting by the Chairman. Participants are advised to **“refresh”** the voting page and cast the vote as per their discretion in the given space and click **“SUBMIT”** enabling the Company to receive the responses.
12. When declaring the voting on the resolution, Chairman will take in to account the voting of the Shareholders/ Proxy holders participating virtually.
13. **60 seconds** will be allocated for Shareholders/ Proxy holders to cast their vote in respect of each resolution. The results will be processed and announced by the Chairman **15 seconds** after the end of the time slot allocated for voting.
14. In a situation where a Poll is demanded and Shareholders are required to vote on the Poll, a mechanism similar to that referred to for voting, will be applicable. This will be moderated by the Chairman of the meeting.

It is advised to check the online AGM access at least 3 hours prior and also ensure that your devices have an audible sound system so that you could be participate in the AGM comfortably.

MAHARAJA FOODS PLC (PQ00296080)
NO.18/3, DR.E.A. COORAY MAWATHA, COLOMBO-06.

CIRCULAR TO THE SHAREHOLDERS

Dear Shareholder/s,

VIRTUAL ANNUAL GENERAL MEETING OF MAHARAJA FOODS PLC FOR THE YEAR ENDED 2024 (FOR THE FINANCIAL YEAR ENDED 2023/24)

The Annual General Meeting (AGM) of MAHARAJA FOODS PLC will be held virtually as per the manner prescribed below:

A. GENERAL DETAILS

1. The Annual General Meeting (AGM) of MAHARAJA FOODS PLC will be held at 03.00 p.m. on Friday, 29th November 2024 in line with the guidelines issued by the Colombo Stock Exchange (CSE) for hosting of virtual AGMs through Audio/Visual means using an online platform in the manner.
2. All the board members including Chairman, Shareholders, Board of Directors and Company Secretaries will participate in the meeting through audio or audiovisual.
3. The Annual Report of the Company for the year ended 2024 will be available for perusal on the Company website on www.mfpe.com and the Colombo Stock Exchange website on www.cse.lk.
4. If you wish to receive a soft copy of the Annual Report for the year ended 2024, please complete and forward us the Form of Request attached hereto (**Annexure 1**) by post to the registered address of the Company Secretaries, Chart Business Systems (Private) Limited, 03rd Floor, No.9-1/2, School Lane, Kollupitiya, Colombo 03 or email nipuna@chart.lk / cbs@chart.lk.

B. SHAREHOLDERS PARTICIPATION

1. The Shareholders are encouraged to appoint a Director of the Company as their proxy to represent them at the meeting.
2. The shareholders may also appoint any other persons other than a Director of the Company as their proxy and the proxy so appointed shall participate at the meeting through audio- or audio-visual means **only**.

3. The shareholders who wish to participate at the meeting will be able to join the meeting through audio- or audio-visual means. To facilitate this process, the shareholders are required to furnish the details of the shareholder and proxy holder, if any, by perfecting **Annexure II** to the circular to shareholders and forward same to Corporate Solution Unit of Central Depository Systems (Pvt) Ltd, the Registrars, at Ground Floor, M&M Center 341/5, Kotte Road, Rajagiriya, Sri Lanka, or via e-mail to registrars@cse.lk – to be received by the Registrars **not less than five (05) days before the date of the meeting** so that the meeting login information could be forwarded to the e-mail address as provided.
4. To facilitate the appointment of proxies specified in B.1 and B.2 above, the Form of Proxy is attached with the Notice of Meeting. The duly filled Forms of Proxy should be sent to Corporate Solution Unit of Central Depository Systems (Pvt) Ltd, the Registrars, at Ground Floor, M&M Center 341/5, Kotte Road, Rajagiriya, Sri Lanka, or via e-mail to registrars@cse.lk **not less than forty-eight (48) hours before the time fixed for the meeting.**

C. SHAREHOLDERS QUERIES

1. The shareholders are hereby advised that if they wish to raise any queries, such queries should be sent to Corporate Solution Unit of Central Depository Systems (Pvt) Ltd, the Registrars, at Ground Floor, M&M Center 341/5, Kotte Road, Rajagiriya, Sri Lanka, or via e-mail to registrars@cse.lk **not less than five (05) days before the date of the meeting.** This is in order to enable the Company Secretary to compile the queries and forward same for the attention of the Board of Directors so that they could be addressed at the meeting.

For any further queries on this matter, please contact through,

Telephone : 94 11 2687158

Email : registrars@cse.lk

The Board wishes to thank the shareholders of the Company for their unwavering cooperation.

Yours Faithfully

By Order of the Board,



Chart Business Systems (Pvt) Ltd - (PV8954)

Company Secretaries

21st October 2024