

08th September 2021

Mr. Renuke Wijayawardhane
Chief Regulatory Officer
The Colombo Stock Exchange
4th Floor,
World Trade Centre
Echelon Square
Colombo- 01

Dear Sir,

**NOTICE ON THE CIRCULATION OF DOCUMENTS RELATING TO THE ANNUAL GENERAL MEETING
OF GESTETNER OF CEYLON PLC (PQ 215)**

The Notice convening the Annual General Meeting of **Gestetner of Ceylon PLC** scheduled for the 08th October 2021 at 2.30 p.m. as an on-line audio-visual meeting with arrangements for the on-line meeting platform made at the registered office of the Company at No.248, Vauxhall Street, Colombo 02 is due to be posted by 15th September 2021.

However, as the Company will not be posted the said notices due to the restrictions that have been imposed to control the COVID-19 pandemic in the country and the postal operations being curtailed at present, the Annual Report of the Company for the year ended 31st March 2021 and the respective Circular to the Shareholders on the Online Registration process with connected documents including Notice and Proxy will be available for perusal/downloading on the Company website- <https://www.gestetnersl.com/index.php?route=product/directors> and the Colombo Stock Exchange website on <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=GEST.N0000> by 08th September 2021.

Shareholders who wish to participate are kindly requested to download the necessary forms from the above mentioned sites and furnish their details by perfecting the Proxy and Circular to Shareholders and forward same by email to gocl@gestetnersl.com or by facsimile on +94-11-2541351 for the attention of A P G A P Geethanjalee, not less than 48 hours before the time appointed to holding the meeting so that the meeting login information could be forwarded to the e-mail address so provided.

The shareholders are hereby advised that if they wish to raise any queries, such queries should be sent to reach the Company preferably via e-mail to gocl@gestetnersl.com or facsimile on +94-11-2541351 not less than five (5) days before the date of the meeting. This is in-order to enable the Company to compile the queries and forward same for the attention of the Board of Directors so that they could be addressed at the meeting.

By Order of the Board
GESTETNER OF CEYLON PLC



JACEY AND COMPANY - SECRETARIES