

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN, that the Twenty Fourth (24th) **ANNUAL GENERAL MEETING** of **Mahaweli Coconut Plantations PLC**, will be held **on 27th September 2021 at 11.00 am** using Zoom Technology for the following purposes:

AGENDA

1. To receive and consider the Annual Report of the Board of Directors together with the Financial Statements of the Company for the financial year ended 31st March, 2021 and the Report of the Auditors thereon.
2. To announce the retirement of the 3 oldest serving Directors Mr. J.F. Fernandopulle, Mr. S.D.W.A. Gunasekera and Mr. H.A.C.H. Munaweera who retire in terms of Articles 73 and 74 of the Articles of Association of the Company.
3. To re-elect Mr. J.F. Fernandopulle who has consented to be re-appointed for the position of Director.
4. To re-elect Mr. S.D.W.A. Gunasekera who has consented to be re-appointed for the position of Director.
5. To re-elect Mr. H.A.C.H. Munaweera who has consented to be re-appointed for the position of Director.
6. Passing an Ordinary Resolution declaring that the Section 210 of the Companies Act No. 7 of 2007 is not applicable.

Ordinary Resolution

It is hereby resolved as required by Section 211 to declare that the age limit referred to in Section 210 shall not apply to the existing directors Mr. Sunil Jayalath Watawala and Prof. Tiththalapitige Sunil Gamini Fonseka who have attained the age limit of 70 years.

7. To declare a Final Dividend of Rs. 1.50 (Rupees one and cents fifty only) per Ordinary Share, as recommended by the Board of Directors and to pass the following by way of an Ordinary Resolution;

Ordinary Resolution;

We, the Shareholders of Mahaweli Coconut Plantations PLC. resolved to declare a final cash dividend of Rs. 1/50 (One rupee and Fifty cents) per share out of the Profits of the Company, for the year ended 31st March 2021 to the Ordinary shareholders as per Director's recommendation. The Ex-Dividend (XD) date is fixed as 28th September 2021, report date is 30th September 2021 and the dividend dispatch date fixed for 18th October 2021.

8. To re-appoint the existing auditors, M/s. Kreston MNS (Chartered Accountants) as the Auditors for the ensuing year and to authorize the Directors to determine their remuneration.
9. To authorize the Directors to determine the contribution to charity.
10. To Transact any other business of which due notice has been given.

By order of the Board



Lakshman Rupasinghe FCA (Company Secretary)

Reg. No. SEC/1(b) (11) 2007/308

Colombo. 1st September 2021

Notes:

1. A shareholder who is unable to attend the meeting is entitled to appoint a proxy in his / her place. A proxy so appointed need not be a member of the company. A form of proxy is sent herewith.
2. If the shareholder is a body corporate (i.e. A Limited Liability Company) the person attending the meeting on behalf of such company, should file a proxy (indicating the name and NIC number of the nominee) signed and stamped by 2 directors of the company.
3. Admission to the meeting will be allowed only on production of a valid ident notice to Shareholders.

FORM OF PROXY

I/We * of

.....

..... being a member /s * of Mahaweli Coconut Plantations PLC, hereby appoint

Mr/Mrs/Miss*

(Holding N.I.C. No.....) of.....

.....whom failing

S.D.W. Asitha Gunasekera
Joseph Felix Fernandopulle
Sunil Jayalath Watawala
S. Dias Senerath Gunasekera
G.J.L. Neomal Perera
A.J. Shamendra Jayakody
M.D.J.P. Nilantha Perera
N. A. L. Cooray
T.S.Gamini Fonseka
M.A.C.H. Munaweera

of Nugegoda, failing him*
of Colombo, failing him*
of Negombo, failing him*
of Battaramulla, failing him*
of Colombo, failing him*
of Dankotuwa, failing him*
of Colombo, failing him*
of Colombo, failing him*
of Divulapitiya, failing him*
of Colombo, failing him*

as my/our * Proxy to represent me/us * and vote on/our * behalf at the Twenty Third Annual General Meeting of the Company to be held on 27th September, 2021 at 11.00 a.m by Zoom technology or any adjournment thereof and at every poll which may be taken in consequence thereof.

Please indicate your preference by placing a ☐ in the box of your choice against each Resolution

- | | For | Against |
|---|-----|---------|
| (i) To receive and consider the Annual Report of the Board of Directors together with the Financial Statements of the Company for the financial year ended 31 st March 2021 and the Report of the Auditors thereon. | | |
| (ii) To re-elect Mr. J. F. Fernandopulle as a Director, who retire in terms of Articles 73 and 74 of the Articles of Association of the Company. | | |
| (iii) To re-elect Mr. S. D. W. A. Gunasekera as a Director, who retire in terms of Articles 73 and 74 of the Articles of Association of the Company. | | |
| (iv) To re-elect Mr. M. A. C. H. Munaweera as a Director, who retire in terms of Articles 73 and 74 of the Articles of Association of the Company. | | |
| (v) To resolve as required by Section 211 of the Companies Act No, 7 of 2007 to declare that the age limit referred to in Section 210 shall not apply to the existing directors Mr. Sunil Jayalath Watawala and Prof. Tiththalapitige Sunil Gamini Fonseka who have attained the age limit of 70 years. | | |
| (vi) Passing an ordinary resolution to declare a final dividend of Rs. 1.50 (One Rupee and Fifty cents) per share to the existing shareholders in the form of Cash for the financial year ended 31-03-2021. | | |
| (vii) To re-appoint the existing auditors, M/s. Kreston MNS (Chartered Accountants) as the Auditors for the ensuing year and to authorize the Directors to determine their remuneration. | | |
| (viii) To authorize the Directors to determine the contribution to charity. | | |

Signed on this day of.....2021

.....
Signature

.....
Shareholder's NIC/PP/Co. Reg. No.

* Please delete the inappropriate words

INSTRUCTIONS AS TO COMPLETION

- i) The full name and the address of the proxy and of the shareholder appointing the proxy should be entered legibly in the form of proxy.
- ii) In the case of a Corporation/Company this proxy shall be under its Common Seal duly signed.
- iii) The complete form of proxy should be deposited at the Office of the Secretary, K.A.L. Rupasinghe, No. 6, Balahenamulla Lane, Kirulapone, Colombo 06, not less than 48 hours before the time appointed for the holding of the Meeting.

SUPPLEMENTARY NOTICE TO SHAREHOLDERS

Mahaweli Coconut Plantations PLC.

Dear Shareholders,

RE- NOTICE OF 24TH ANNUAL GENERAL MEETING

Considering the prevailing situation in the country, the Board of Directors of Mahaweli Coconut Plantations PLC (The Company) has decided as per the issuance of guidelines by the CSE, to hold the AGM using audio visual technology on September 27th, 2021 as per the Notice of Meeting of the Annual General Meeting.

Please note the following procedure to be adopted in terms of the above:

1. The Annual report, Notice of Meeting, form of Proxy Form of Registration etc. were already published in CSE website. All shareholders should notify a valid e mail address to the Company Secretary to kms@mgikalrupco.com to obtain a meeting invitation at least 48 hours before the scheduled time of the AGM, enabling the secretary to send the meeting invitation and link to each shareholder.
2. The AGM will be held in compliance with the principles set out in the Guidelines issued by the CSE for the hosting of virtual Annual General Meetings.
3. Only the key officials who are essential for the administration of the formalities of the meeting will be physically present at the venue. All shareholders, will participate via the online meeting platform. This measure is being adopted to observe "social distancing" requirements to mitigate the danger of spreading the virus (COVID-19).
4. The shareholders referred to herein who wish to participate at the meeting through Audio/Video and visual means should deposit the duly perfected Registration form with "The Secretary (MCPL), Kalrupco Management Services (Pvt) Ltd., No. 6, Balahenamulla Lane, Kirulapona, Colombo 6", or e mail to kms@mgikalrupco.com before 24 hours of the scheduled time of the meeting. The registered shareholders will be forwarded a meeting link for them to join the AGM.
5. Adequate arrangements will be made for shareholders to participate in the AGM via the online meeting platform, with log-in information being forwarded to shareholders in advance of the meeting, upon verification of the registration details. Only shareholders or their duly appointed proxyholders are requested to log in to the virtual meeting platform 30 minutes prior to the time fixed for the meeting. The company shall not be responsible or liable for misuse and/or unauthorized use of the login information.
6. Shareholders will be given opportunity to raise questions or comments on the matters listed on the agenda for the meeting or forward the questions in advance to the email kms@mgikalrupco.com.
7. Voting on the items on the agenda will be registered by using an online platform, a designated ancillary online application. All of such procedures will be explained to shareholders prior to the commencement of the meeting.

The Board wishes to thank their shareholders of the company for their unwavering cooperation and support to ensure a smooth and uninterrupted process at the Annual General Meeting of the Company.

By order of the Board



Lakshman Rupasinghe FCA (Company Secretary)
Reg. No. SEC/1(b) (11) 2007/308
Colombo, 1st September 2021

24TH ANNUAL GENERAL MEETING Mahaweli Coconut Plantations PLC.

REGISTRATION OF SHAREHOLDER DETAILS

To : The Secretary, MCPL
No. 6, Balahenamulla Lane,
Kirulapona, Colombo 6

1. Full name of the Shareholder:

2. Membership/CDS Account No.

3. Address of Shareholder
.....
.....
.....

4. NIC/PP No./Co. Reg. No. of Shareholder

5. Contact Details of Shareholders

Telephone Residence Office:

Fax Mobile

E-mail (pl. type clearly)

6. Names /NIC numbers of joint holders (If any)

Name: : NIC No.

Name: : NIC No.

7. In the event proxy holder is appointed by the shareholder following details of his/her will be required:

Name: : NIC No.

Telephone Residence: Office :

Fax Mobile

E mail (Please type clearly)

.....
Shareholders Signature / Date

.....
Joint Holder 1

.....
Joint Holder 2

Instructions for completion:

- Please complete the above information legibly.
- The web link for participation at the AGM will be forwarded to the e mail address given above.
- In the case of a Company/incorporated body, the registration should be under its common seal.
- In the case of the registration form signed by an Attorney, the Power of attorney should be sent by e mail to the registered e mail address for registration.
- The instrument for registration must be completed and sent to the Secretary's e mail address 48 hours before the meeting.

CIRCULAR TO SHAREHOLDERS
Mahaweli Coconut Plantations PLC

1st September, 2021

Dear Shareholder,

REQUEST FOR A PRINTED ANNUAL REPORT

In terms of the Listing Rules of the Colombo Stock Exchange a Listed Company may issue to its Shareholders its Annual Report in a CD, provided that such Companies comply with the specified requirements as per the said rules.

In pursuance of the above rule, the Annual Report of Mahaweli Coconut Plantations PLC for year 2021 is issued to its shareholders in a CD, unless a shareholder makes a written request for a printed copy of the same. Where such a written request is received by the Company, a printed Annual Report will be sent within 7 market days of receipt of any request.

A form of request is attached below for your convenience. For any clarifications on the Annual Report please contact, Accountant on 0314936163 or on email mcpl@slt.net.lk

By order of the Board of
Mahaweli Coconut Plantations PLC
K. A. L. Rupasinghe
Company Secretary

..... 2021
Company Secretary
Mahaweli Coconut Plantations PLC
K. A. L. Rupasinghe
No. 06, Balahenamulla Lane,
Kirulapone,
Colombo 06.

Mahaweli Coconut Plantations PLC – Request for a Printed Copy of the Annual Report 2021

I/We hereby request you to forward to me /us a printed copy of the Annual Report of Mahaweli Coconut Plantations PLC for the year 2021 as per details given below, in addition to the said Report being issued to me/us in a CD.

Full Name:	
NIC/Passport	
Company Registration No.	
Address	
Contact Number & E-mail	

.....
Date

.....
Signature

Note:

- 1) The form of request should be filled in legibly, signed and dated.
- 2) In the event of joint shareholders, the form may be executed by the registered Principal Shareholder
- 3) In the event the shareholder is a Company, the Form may be executed under the common seal of the company or by a duly authorized representative.*