



P W Corporate Secretarial (Pvt) Ltd
(Company Registration No. PV 65966)

December 8, 2023

Mr. Renuke Wijayawardhane
Chief Regulatory Officer
Colombo Stock Exchange
#04-01, West Block
World Trade Centre
Echelon Square
Colombo 01

Dear Sir

OFFICE EQUIPMENT PLC
APPOINTMENT OF A SENIOR INDEPENDENT DIRECTOR

In terms of Rule 9.6.3 of the Listing Rules of the Colombo Stock Exchange (CSE), it is hereby disclosed that Mr. Mohamed Riyad Yusoof Riffai has been appointed as the Senior Independent Director of the Company with effect from 1st December 2023.

A brief profile of Mr. M R Y Riffai is annexed hereto as part of this Announcement in terms of Rule 9.10.2(i) of the Listing Rules.

In terms of Rule 7.8 (b) it is further disclosed that Mr. M R Y Riffai does not have a relevant interest in shares issued by the Company.

The above appointment was made due to the Chairperson of the Company being an Executive Director.

In terms of Rule 9.6.2 of the Listing Rules of the CSE, it is further disclosed that Mr. L. I. Ratnasabapathy has the necessary breadth of experience to fulfil both executive and oversight roles with the Company's best interests at heart. Hence the two roles are combined for the time being.

This announcement could not be made within the stipulated time, due to the delay in receiving the relevant information

Yours faithfully
FOR AND ON BEHALF OF
OFFICE EQUIPMENT PLC
P W CORPORATE SECRETARIAL (PVT) LTD


Director / Secretaries

Attachment: a/s