



P W Corporate Secretarial (Pvt) Ltd

(Company Registration No. PV 65966)

December 22, 2022

Mr. Renuke Wijayawardhana
Chief Operating Officer
The Colombo Stock Exchange
Level 4, West Tower,
World Trade Centre
Colombo 01.

Dear Sir

OFFICE EQUIPMENT PLC
CHANGE IN PAYMENT DATE FOR INTERIM DIVIDEND

Further to the announcement published on 22nd November 2022 on the CSE website relating to the Interim Dividend for the year ending 31st March 2023, we wish to inform you that the dispatch date for the dividend cheques stated as 22nd December 2022 has been delayed due to a delay in getting the cheques from the Printer.

The new date of dispatch would be 27th December 2022.

We wish to confirm that 69.20% of the dividend value amounting to Rs.5,768,870/- has already been directly credited to the accounts of the respective shareholders and it is only the balance 30.80% which will be dispatched via cheques.

Yours faithfully,
For & on behalf of
OFFICE EQUIPMENT PLC
P W CORPORATE SECRETARIAL (PVT) LTD

DIRECTOR/SECRETARIES