

24th September 2026

Ms. Nilupa Perera
Chief Regulatory Officer
Colombo Stock Exchange
04-01, West Block
World Trade Center
Echelon Square
Colombo 01

Dear Madam,

NOTICE OF POSTPONEMENT OF AGM OF OFFICE EQUIPMENT PLC

Further to the disclosure on 31st August 2026 in relation to the AGM, we hereby inform the shareholders that the Board of Directors of Office Equipment PLC has decided to postpone the AGM due to unavoidable circumstances, which was to be held on 25th September 2026 at 10.30 am the Nondescripts Cricket Club, Committee Room No 29, Maitland Place, Colombo 7.

The date of the AGM will be notified in due course.

Yours faithfully,

Businessmate (Private) Limited

Secretaries – Office Equipment PLC

BUSINESSMATE (PRIVATE) LIMITED
SECRETARIES PV 8017


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DIRECTOR

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Director