

# CIRCULAR TO SHAREHOLDERS

---

## ON'ALLY HOLDINGS PLC

[Company Reg. No. PQ 107]  
Unit 603,4th Floor, Unity Plaza Building  
No.2, Galle Road, Colombo 04, Sri Lanka  
Tel:011 2501622; Fax: 011 2596035  
Email: admin@onally.lk; Web: www.unityplaza.lk

### 36TH ANNUAL GENERAL MEETING OF ON'ALLY HOLDINGS PLC

Dear Shareholder

It is with great pleasure that the Board of Directors of On'ally Holdings PLC presents the Company's Annual Report for the year ended 31st March 2023 and convenes the 36th Annual General Meeting (AGM) of the Company to be held on 21st September 2023 at 2.30 p.m. at the Sri Lanka Foundation, No. 100, Padanam Mawatha, Independence Square, Colombo 07.

#### 1. NOTICE OF ANNUAL GENERAL MEETING AND FORM OF PROXY

The Notice of AGM and the Form of Proxy are attached to this Circular as Annex A and B respectively.

This Circular together with the attachments thereto can be accessed on the Company's Website and the CSE Website as set out in 2 below.

#### 2. ANNUAL REPORT FOR THE FINANCIAL YEAR 2022/23

The Annual Report 2022/23 of the Company is published /and available for download on the corporate website of the Company and the Colombo Stock Exchange (CSE) website.

The relevant links are;

- (i) Corporate Website of On'ally Holdings PLC - [www.unityplaza.lk](http://www.unityplaza.lk)
- (ii) Colombo Stock Exchange Website - <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=ONAL.N0000>

You may also scan the QR Code given below to directly access the Annual Report 2022/23.



Any shareholder who makes a request for a printed copy of the Annual Report will be provided with such printed copy within eight (8) market days from the date of receipt of the said request. [A Form of Request] that could be used for the said purpose is at Annex C].

You may also forward this request via email to [onal.pwcs@gmail.com](mailto:onal.pwcs@gmail.com)

Should you require assistance relating to your request for a printed copy of the Annual Report, you may contact Ms. Sachiprabha Sandeepani, Accountant of the Company on telephone 011 2501622, email: admin@onally.lk, anytime between 10.00 a.m. and 4.00 p.m. on any working day.

### **3. FURTHER COMMUNICATIONS**

In the event the Company is required to take any actions in relation to the Meeting in the best interests of the Meeting attendees and/or in line with any communications, guidelines, directives or orders issued by the Government of Sri Lanka, Notice of such action shall be given by way of an announcement to the CSE and publication on the Company website – [www.unityplaza.lk](http://www.unityplaza.lk)

By Order of the Board

**ON'ALLY HOLDINGS PLC**



**P W CORPORATE SECRETARIAL (PVT) LTD**

Secretaries

August 29, 2023

# FORM OF PROXY

I/We\* .....  
(NIC/Passport/Co. Reg. No. ....) of.....  
..... being a shareholder/s of ON'ALLY HOLDINGS PLC  
hereby appoint .....  
(NIC/Passport No.....) of..... or failing him/her\*

- Mr. A J B Warman
- Mr. N L S Joseph
- Mr. M H Jamaldeen
- Mrs. T Sarveshwaran
- Mr. S Neelakandan
- Mr. H A N D Herath
- Mr. H R S C Gunathilake
- Mr. E A C Piyashantha
- Mr. A A Marikar
- or failing him\*
- or failing him\*
- or failing him\*
- or failing her\*
- or failing him\*
- or failing him\*
- or failing him\*
- or failing him\*

s my/our\* proxy to represent and speak and vote as indicated hereunder for me/us\* and on my/our\* behalf at the Thirty Sixth (36th) Annual General Meeting of the Company to be held on 21st September 2023 and at every poll which may be taken in consequence of the aforesaid Meeting and at any adjournment thereof.

|    |                                                                                                                                                             | For | Against |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------|
| 1. | To re-elect Mr. Sarraivanan Neelakandan who retires by rotation in terms of Articles 88 and 89 of the Articles of Association of the Company as a Director. |     |         |
| 2. | To re-appoint Messrs Ernst & Young, Chartered Accountants, as the Auditors of the Company and to authorize the Directors to fix their remuneration.         |     |         |
| 3. | To authorize the Directors to determine donations for the year ending 31st March 2024 and up to the date of the next Annual General Meeting.                |     |         |

In witness my/our\* hands this ..... day of ..... Two Thousand and Twenty Three.

.....  
Signature of Shareholder/s

\*Please delete what is inapplicable.

## INSTRUCTIONS FOR COMPLETION

To authorize the Directors to determine donations for the year ending 31st March 2024 and up to the date of the next Annual General Meeting.

1. The full name, National Identity Card number and the registered address of the shareholder appointing the Proxy and the relevant details of the Proxy should be legibly entered in the Form of Proxy which should be duly signed and dated.
2. The completed Proxy should be deposited at the Registered Office of the Company, Unit 603, 4th Floor, Unity Plaza Building, No. 2, Galle Road, Colombo 04 or forwarded by email to onal.pwcs@gmail.com by 3.30 p.m. on 19th September 2023.
3. The Proxy shall –
  - (a) In the case of an individual be signed by the shareholder or by his attorney, and if signed by an attorney, a notarially certified copy of the Power of Attorney should be attached to the completed Proxy if it has not already been registered with the Company.
  - (b) In the case of a company or corporate / statutory body either be under its Common Seal or signed by its Attorney or by an Officer on behalf of the Company or corporate / statutory body in accordance with its Articles of Association or the Constitution or the Statute. (as applicable)
4. Please indicate with a 'X' how the Proxy should vote on each resolution. If no indication is given, the Proxy in his discretion will vote as he thinks fit.

# FORM OF REQUEST

---

FOR A PRINTED COPY OF THE ANNUAL REPORT OF ON'ALLY HOLDINGS PLC  
FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2023

TO: **On'ally Holdings PLC**  
C/o P W Corporate Secretarial (Pvt) Ltd\*  
3/17, Kynsey Road  
Colombo 8

I/We hereby request for a printed copy of the Annual Report of On'ally Holdings PLC for the financial year ended 31st March 2023.

**DETAILS OF THE SHAREHOLDER(S)**

|                                                                |  |
|----------------------------------------------------------------|--|
| Full name :                                                    |  |
| National Identity Card / Passport / Company Registration No. : |  |
| Contact Telephone                                              |  |
| Number :                                                       |  |
| Address :                                                      |  |

.....  
Signature of Shareholder(s)

.....  
Date

\* Contact details of **P W Corporate Secretarial (Pvt) Ltd**

Telephone    011 4640360-3  
Facsimile    011 269 6717, 011 474 0588  
Email        onal.pwcs@gmail.com

