



**RICHARD PIERIS AND COMPANY PLC**  
Annual Report 2019/2020

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# **RICHARD PIERIS & COMPANY PLC**

(PQ 138)

310, High Level Road, Nawinna, Maharagama.

## **CIRCULAR TO SHAREHOLDERS**

Dear Shareholder,

### **CIRCULATION OF ANNUAL REPORT TO SHAREHOLDERS**

We wish to bring to your notice that in terms of the recent amendment of Rule 7.5 of the Listing Rules of the Colombo Stock Exchange, the Listed Companies are provided with the flexibility regarding the mode of dispatching the Annual Reports. The shareholders can now access Annual Report of the Company via <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=RICH.N0000>

Hence, Richard Pieris & Company PLC propose to circulate the Annual Report for the Financial Year 2019/2020 to the shareholders in the Company website but not in the printed format unless so requested by a shareholder.

The Annual Report for the Financial Year 2019/2020 is also available at the Company website – [www.arpi-co.com](http://www.arpi-co.com) and if you wish to receive a printed copy of the said Report, please send us your written request by returning the duly completed Form of Request which is attached herewith to reach us to the address stated above or on the Fax No. 011 4310777. A printed copy will be provided within 8 market days from the date of receipt of your written request.

Kindly note that in the event we do not receive the completed Form of Request as advised above, the printed copy will not be posted to you.

In the event that you require any assistance, you may contact the following officials during office hours (between 8.30 a.m and 4.30 p.m.) on the following contact numbers/ e- mail addresses:

| Name                 | Contact Nos.           | E – mails                                                      |
|----------------------|------------------------|----------------------------------------------------------------|
| Ms. Anjalee De Alwis | 011 4310500 - Ext. 748 | <a href="mailto:anjalee.d@arpico.com">anjalee.d@arpico.com</a> |
| Ms. Chalani Lilanka  | 011 4310500 – Ext. 585 | <a href="mailto:chalani.l@arpico.com">chalani.l@arpico.com</a> |

The Annual Report may also be accessed at the Company's web site – [www.arpico.com](http://www.arpico.com)

By order of the Board,

**RICHARD PIERIS & COMPANY PLC**

Sgd. Richard Pieris Group Services (Private) Limited  
Secretaries to

**RICHARD PIERIS & COMPANY PLC**

08<sup>th</sup> January 2021

Encl. Notice of Meeting, Form of Proxy and Form of Request

# **NOTICE OF MEETING**

**N**OTICE IS HEREBY GIVEN that the Eighty - First Annual General Meeting of Richard Pieris & Company PLC will be held at the Tuscany Ballroom, Grand Monarch, No. 527/7, Borella Road, Thalwathugoda on Friday, 12th February 2021 at 4.00.p.m. and the business to be brought before the meeting will be as follows;

01. To consider the Report of the Directors and the Statement of Accounts for the year ended 31st March 2020 with the Report of the Auditors thereon.
02. To approve the appointment of Dr. Sena Yaddehige as a Director  
Pursuant to Section 211 of the Companies Act No. 07 of 2007, a Notice of the following Ordinary Resolution has been received by the Company, from Mr. Sunil Liyanage of No.40, Bellantara Road, Nedimala, Dehiwala, a shareholder of the Company.  
"That Dr. Sena Yaddehige of Le Neuf , Chemin, St. Saviours, Guernsey, United Kingdom who is 74 years of age be and is hereby appointed a Director of the Company in terms of section 211 of the Companies Act No. 07 of 2007, and it is further specially declared that the age limit of 70 years referred to in Section 210 of the Companies Act no. 07 of 2007 shall not apply to the said Dr. Sena Yaddehige "
03. To approve the appointment of Dr. Henry Jayatissa De Costa as a Director  
Pursuant to Section 211 of the Companies Act No. 07 of 2007, a Notice of the following Ordinary Resolution has been received by the Company, from Mr. Shantha Kalugala of No. 174/G, Uthuwankanda Road, Thalawathugoda, a shareholder of the Company.  
"That Dr. Henry Jayatissa De Costa of No. 496/3, Havelock Road, Colombo 06, who is 78 years of age be and is hereby appointed a Director of the Company in terms of section 211 of the Companies Act No. 07 of 2007, and it is further specially declared that the age limit of 70 years referred to in Section 210 of the Companies Act no. 07 of 2007 shall not apply to the said Dr. Henry Jayatissa De Costa "
04. To approve the appointment of Mr. Viville P Perera as a Director  
Pursuant to Section 211 of the Companies Act No. 07 of 2007, a Notice of the following Ordinary Resolution has been received by the Company, from Mr. Adrian Oswald of No. 32, St. Sebastian Road, Galwetiya, Wattala, a shareholder of the Company.  
"That Mr. Viville P Perera of 33, C 1, King's Gate, Keells Housing Scheme, Buthgamuwa Road, Kalapaluwawa, Rajagiriya who is 72 years of age be and is hereby appointed a Director of the Company in terms of section 211 of the Companies Act No. 07 of 2007, and it is further specially declared that the age limit of 70 years referred to in Section 210 of the Companies Act no. 07 of 2007 shall not apply to the said "Mr. Viville P Perera"
05. To approve the appointment of Mr. Sunil Liyanage as a Director  
Pursuant to Section 211 of the Companies Act No. 07 of 2007, a Notice of the following Ordinary Resolution has been received by the Company, from Mr. Kalinga Perera of 54/4, Ananda Balika Mawatha, Pitakotte, Kotte, a shareholder of the Company.  
"That Mr. Sunil Liyanage of No.40, Bellantara Road, Nedimala, Dehiwala, who is 71 years of age be and is hereby appointed a Director of the Company in terms of section 211 of the Companies Act No. 07 of 2007, and it is further specially declared that the age limit of 70 years referred to in Section 210 of the Companies Act no. 07 of 2007 shall not apply to the said "Mr. Sunil Liyanage "

06. To re-elect Mr. Prasanna Fernando, who retires by rotation in terms of Article 85 at the Annual General Meeting, a Director
07. To elect Mr. Shiron Gooneratne , who retires in terms of Article 91 at the Annual General Meeting, a Director
08. To re -appoint M/s. Ernst & Young, Chartered Accountants as Auditors of the Company and to authorize the Directors to determine their remuneration.
09. To authorize the Directors to determine contributions to charities
10. To consider any other business of which due notice has been given.

### **By Order of the Board**

(Sgd.)

### **Richard Pieris Group Services (Private) Limited**

Secretaries

No. 310, High Level Road, Nawinna, Maharagama.

07th January 2021

Note:

- a) A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of him/her.
- b) A proxy need not be a member of the Company. The form of proxy will be found inserted in the Annual Report
- c) The completed form of proxy should be deposited at the registered office of the Company No. 310, High Level Road, Nawinna, Maharagama., not less than 48 hours before the time appointed for the holding of the meeting.

# FORM OF PROXY

I/We\* (in block letters) ..... of  
 ..... being a member /  
 members of the RICHARD PIERIS & COMPANY PLC, hereby appoint  
 ..... of  
 ..... whom  
 failing DR. SENA YADDEHIGE whom failing VIVILLE PRAXIDUS PERERA whom failing SUNIL SHANTHA  
 GOTABHAYA LIYANAGE whom failing SHAMNINDA YADDEHIGE whom failing DR. JAYATISSA DE COSTA  
 whom failing PRASANNA INNOCENT FERNANDO\* whom failing FELIX FERNANDOPULLE\* whom failing  
 SHIRON GOONERATNE\* as my/our proxy to represent me/us and to vote on my/our behalf at the 81st  
 ANNUAL GENERAL MEETING of the Company to be held on 12th February 2021 and any adjournment  
 thereof, and at every poll which may be taken in consequence thereof to vote:-

|                                                                                                                                                                            | IN FAVOUR                | AGAINST                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 01. To consider the Report of the Directors and the Statement of Accounts for the year ended 31st March 2020 with the Report of the Auditors thereon.                      | <input type="checkbox"/> | <input type="checkbox"/> |
| 02. To approve under and in terms of Section 211 of the Companies Act No. 07 of 2007, the appointment of Dr. Sena Yaddehige at this Annual General Meeting, a Director     | <input type="checkbox"/> | <input type="checkbox"/> |
| 03. To approve under and in terms of Section 211 of the Companies Act No. 07 of 2007, the appointment of Dr. Jayatissa De Costa at this Annual General Meeting, a Director | <input type="checkbox"/> | <input type="checkbox"/> |
| 04. To approve under and in terms of Section 211 of the Companies Act No. 07 of 2007, the appointment of Mr. Viville Perera at this Annual General Meeting, a Director     | <input type="checkbox"/> | <input type="checkbox"/> |
| 05. To approve under and in terms of Section 211 of the Companies Act No. 07 of 2007, the appointment of Mr. Sunil Liyanage at this Annual General Meeting, a Director     | <input type="checkbox"/> | <input type="checkbox"/> |
| 06. To re-elect Mr. Prasanna Fernando who retires by rotation in terms of Article 85 at the Annual General Meeting, a Director                                             | <input type="checkbox"/> | <input type="checkbox"/> |
| 07. To elect Mr. Shiron Gooneratne, who retires in terms of Article 91 at the Annual General Meeting, a Director                                                           | <input type="checkbox"/> | <input type="checkbox"/> |
| 08. To re-appoint M/s Ernst & Young, Chartered Accountants as Auditors of the Company and to authorise the Directors to determine their remuneration.                      | <input type="checkbox"/> | <input type="checkbox"/> |
| 09. To authorize the Directors to determine contributions to charities                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. To consider any other business of which due notice has been given                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |

Dated this ..... day of ..... 2021

Notes:

- (i) Please delete the inappropriate words
- (ii) A proxy need not be a member of the Company.
- (iii) Instructions as to completion appear on the reverse of this form.

.....  
 Signature of shareholder

## **INSTRUCTIONS AS TO COMPLETION OF PROXY FORM**

To be valid, this Form of Proxy must be deposited at the registered office of the Company No. 310, High Level Road, Nawinna, Maharagama., not later than 4.00 p. m. on Wednesday, 10th February 2021

In perfecting the Form of Proxy, please ensure that all details are legible.

In the case of a Company/Corporation, the proxy must be under its Common Seal, which should be affixed and attested in the manner prescribed by its Articles of Association.

Please indicate with an 'X' in the space provided how your proxy is to vote on each resolution. If no indication is given the proxy at his/her discretion will vote as he/she thinks fit.

This Form of Proxy shall in the case of an individual be signed by the appointer or his/her Attorney. Where the Form of Proxy is signed under a Power of Attorney, which has not been registered with the Company, the original Power of Attorney together with a photocopy of same or a copy certified by a Notary Public must be lodged with the Company, along with the Form of Proxy.

# FORM OF REQUEST FOR A PRINTED COPY OF THE ANNUAL REPORT OF RICHARD PIERIS & COMPANY PLC

To: Richard Pieris Group Services (Private) Limited  
Secretaries to  
Richard Pieris & Company PLC  
310, High Level Road, Nawinna,  
Maharagama.

☐ I would like to receive the printed version of the Annual Report of Richard Pieris & Company PLC.

## SHAREHOLDER DETAILS

|                                                          |  |
|----------------------------------------------------------|--|
| Full Name of Shareholder                                 |  |
| Shareholder's NIC/ Passport/<br>Company Registration No. |  |
| Shareholder's Folio No.                                  |  |
| Contact Number                                           |  |
| Shareholder's Address                                    |  |

.....  
Signature

Date: .....February 2021

### Notes:

01. Please complete the Form of Request by filling in legibly the required information, signing in the space provided and filling in the date of signature.
02. Please mail the completed Form of Request to the Secretaries at the address given above, to reach us on or 02<sup>nd</sup> February 2021.
03. In the event the shareholder is a company, the Form of Request should be signed under its Common Seal or by a duly authorized officer of the company in accordance with its Articles of Association.
04. If you have any query regarding this Form of Request please contact us on 011 4310500 Ext. 748

## **Richard Pieris and Company PLC**

No: 310, High Level Road, Nawinna, Maharagama, Sri Lanka.

Telephone No. : +94 11 4310500

Fax No. : +94 11 4310777

E-Mail Address : [cpu@arpico.com](mailto:cpu@arpico.com)