

LAXAPANA BATTERIES PLC
(Company No. PQ 170)

C/o. Corporate Managers & Secretaries (Pvt) Ltd.
8-5/2, Leyden Bastian Road,
York Arcade Building,
Colombo 1.

10th February, 2021

Dear Shareholders,

Issue of 36,000,000 New Ordinary Shares at Rs. 15/- per share payable on or before 4th March, 2021

In consideration of the prevailing situation in the Country due to the resurgence of the COVID – 19 pandemic and any limitations that may be encountered in the services carried out by the Central Mail Exchange, the Company with the concurrence of the Colombo Stock Exchange has introduced a procedure to be followed by all Shareholders of the Company registered as at the end of trading on 10th February, 2021 to apply for their Rights entitlement and for additional Rights Shares.

Accordingly holders of Laxapana Batteries PLC shares as at the end of trading on 10th February, 2021 who wish to subscribe for the Rights Issue are advised to follow the procedure given below to apply for their Rights entitlement and for additional Rights Shares.

The Company will enable all eligible Shareholders of the Company to apply for their rights entitlement either via CDS (for CDS Account Holders) or by downloading the relevant forms from the Company's website <https://www.laxapana.com> or CSE website, www.cse.lk or by completing the forms dispatched by the Company (for non-CDS Shareholders) as applicable.

We kindly request all Non- CDS Shareholders to contact the Company Secretaries/Registrars, Corporate Managers & Secretaries (Private) Ltd. on Mobile Nos. **0741979083, 0741979084, 0741979085, 0741979086** for any assistance, including checking on your "Rights Entitlement." CDS Shareholders are kindly requested to contact your Stockbroker or Custodian Bank to obtain details of the number of Shares provisionally allotted to you under the Rights Issue or any other related information. Such Shareholders may also contact the Secretaries/ Registrars with regard to same on the aforementioned contact numbers.

As a registered shareholder of the

Company, you have been provisionally allotted your due entitlement of twelve (12) new ordinary shares for every thirteen (13) existing issued ordinary shares held by you as at end of trading on 10th February, 2021 payable at a price of Rs.15.00 per share, upon Acceptance.

A) Non CDS Shareholders - Procedure for Application

Shareholders whose shares are held in the Register /Ledger and not in the CDS, are kindly requested to follow the following Instructions:

- (i) If you wish to accept the shares provisionally allotted to you, as your Entitlement, you are required to download & print Form A “Letter of Acceptance & Registration”, from **<https://www.laxapana.com>** or www.cse.lk or complete the Form dispatched by the Company in its entirety by following the instructions given therein & these instructions:

You may make the payment on or before 4th March, 2021 for your shares either by online fund transfer/direct depositing of cheque / Bank draft drawn upon any commercial bank operating in Sri Lanka and payable to "**LAXAPANA BATTERIES PLC - RIGHTS ISSUE ACCOUNT**" and crossed "**Account Payee Only**" or by direct remittance to the Rights Issue Account as given below:

Payment to	-	Laxapana Batteries PLC-Rights Issue Account
Account No.	-	1000378700
Name of Bank	-	Commercial Bank of Ceylon PLC (Bank Code 7056)
Branch	-	Foreign (Branch Code 003)

Please indicate your Name with Initials and NIC /Passport/ Company Reg. No. as the reference in the direct deposit paying-in-slip. Also in the Application state as Direct Payment in the Name of Bank/ Branch code and indicate the Date of Payment in the paying-in-slip in the Cheque/Bank Draft code.

In the case of online payments kindly state as “Online Payment “ in the Name of Bank/ Branch code and indicate the “online transaction reference number “ in the Cheque/ Bank Draft No. code in the Application.

- (ii) If you wish to apply for Additional Shares, you are required to download & print Form C “Form of Application for Additional Shares”, from **<https://www.laxapana.com>** or www.cse.lk or complete the form dispatched by the Company in its entirety by following the instructions given therein & these instructions:

You may make the payment (a separate payment) on or before 4th March, 2021 for your shares either by online fund transfer/direct bank deposit or Cheque/Bank draft drawn upon any Commercial Bank operating in Sri Lanka and payable to "LAXAPANA BATTERIES PLC - Additional Shares" and crossed "Account Payee Only" or by direct remittance to the following Account as given below:

Payment to	- Laxapana Batteries PLC – Additional Shares
Account No.	- 1000378694
Name of Bank	- Commercial Bank of Ceylon PLC (Bank Code 7056)
Branch	- Foreign (Branch Code 003)

Please indicate your Name with Initials and NIC /Passport/ Company Reg. No. as the reference in the direct deposit paying-in-slip. Also in the Application state as Direct Payment in the Name of Bank/ Branch cage and indicate the Date of Payment in the paying-in-slip in the Cheque/Bank Draft cage.

In the case of online payments kindly state as "Online Payment " in the Name of Bank/ Branch cage and indicate the "online transaction reference number " in the Cheque/ Bank Draft No. cage in the Application.

IMPORTANT - The completed "Letter of Acceptance & Registration" Form A & the "Form of Application for Additional Shares" Form C (as applicable) together with the separate receipt of the payments for shares applied for in Form A and / or Form C (as applicable) **must be scanned & e-mailed to the Secretaries / Registrars at laxrights@cml.lk on a PDF version not later than 4.30 p.m. on 4th March, 2021.**

Form B

- a) If you have a CDS account, and your existing shareholding is not lodged in the CDS, however you wish to trade in your Right either fully or partly, you are advised to download & print Form B "Form of Renunciation to CDS" or complete the Form dispatched by the Company in its entirety & e-mail the scanned Form to the Secretaries/Registrars at laxrights@cml.lk (e-mail address), to facilitate the Secretaries/Registrars to forward same to the CDS, for uploading your share Entitlement to your CDS Account (during Renunciation period).

Upon lodgement set out above, if you wish to subscribe for your rights (partly/ fully), thereafter, please submit the required remittance / subscription to your Stockbroker / Custodian Bank, not later than 4.30 p.m. on 3rd March, 2021 (being the last date of Renunciation to CDS) for onward transmission to the Secretaries/Registrars via the CDS.

b) Non CDS and CDS(Combined /Merged Shareholding)

Shareholders who have shares in the Company ledger as well as on CDS are not required to complete Form B (Form of Renunciation) in respect of the ledger shares as these shares will be directly uploaded to the CDS Account of the respective Shareholders. (Please also refer Point (B) below)

B) CDS Shareholders – Procedure for Application

Rights “Entitlement” of the shareholders whose shares are held in the CDS will be directly uploaded to your CDS Account together with any shares held by you in the Company ledger to facilitate trading from 23rd February, 2021 to 3rd March, 2021 (being the period of Renunciation).

- i) If you wish to trade in your Rights Entitlement fully or partly, you may do so up to the last date of Renunciation to CDS, namely 3rd March, 2021.
- ii) If you wish to subscribe for your Rights Entitlement (partly or fully) thereafter, you are required to submit your subscription / remittance to your Stockbroker / Custodian Bank, not later than 4.30 p.m. on 3rd March, 2021 (being the last date of Renunciation to CDS) for onward transmission to the Secretaries/Registrars, via the CDS.
- iii) If you wish to apply for Additional Shares, you are required to download from <https://www.laxapana.com> or www.cse.lk and print Form C “Form of Application for Additional Shares”, complete same in its entirety by following the instructions given therein and these instructions:

You may make the payment (a separate payment) for your shares either by online fund transfer/direct bank deposit or cheque/Bank draft drawn upon any commercial bank operating in Sri Lanka and payable to **"LAXAPANA BATTERIES PLC-Additional Shares"** and crossed **"Account Payee Only"** or by direct remittance to the Rights Issue Account as given below:

Payment to	- Laxapana Batteries PLC – Additional Shares
Account No.	- 1000378694
Name of Bank	- Commercial Bank of Ceylon PLC (Bank Code 7056)
Branch	- Foreign (Branch Code 003)

Please indicate your Name with Initials and NIC /Passport/ Company Reg. No. as the reference in the direct deposit paying-in-slip. Also in the Application state as Direct Payment in the Name of Bank/ Branch cage and indicate the Date of Payment in the paying-in-slip in the Cheque/Bank Draft cage.

In the case of online payments kindly state as “Online Payment “ in the Name of Bank/ Branch cage and indicate the “online transaction reference number “ in the Cheque/ Bank Draft No. cage in the Application.

IMPORTANT- The completed “Form of Application for Additional Shares” Form C (as applicable) together with the separate receipt of the payments for shares applied for in Form C (as applicable) must be scanned & e-mailed to the Secretaries/Registrars at laxrights@cml.lk on a PDF version not later than 4.30 p.m. on 4th March 2021.

C) Additional Information

- (i) The direct remittance must be made by online fund transfer or bank deposit from any commercial bank operating in Sri Lanka and payable to “**LAXAPANA BATTERIES PLC- RIGHTS ISSUE ACCOUNT**” in respect of Rights Entitlement. (If subscription is made through the CDS asset out in (B) above please pay your Stock Broker/Custodian Bank directly)

For remittances in respect of Additional Shares, please be guided by the instructions given under Sections (A) and (B) above.

- (ii) **Cheques must be honoured on first presentation for the application to be valid. Applications supported by cheques which are not honoured on first presentation will be rejected. Each Letter of Acceptance and Registration should be accompanied by a single Cheque/Bank Draft deposit confirmation, direct remittance (with advice) for the exact amount payable for the number of ordinary shares accepted. A separate Cheque/Bank Draft deposit confirmation, direct remittance (with advice) should be forwarded with the Form of Application for additional ordinary shares. All documents to be forwarded via e-mail to the Secretaries /Registrars at laxrights@cml.lk.**
- (iii) The remittance from Non-Resident shareholders must be made out of an Inward Investment Account (“IIA”) maintained with a Commercial Bank operating in Sri Lanka. **Such applications must be accompanied by a letter from the respective commercial bank confirming same.** If the payment is not made out of IIA, but out of an inward remittance or remittable funds, the approval of the Director, Department of Foreign Exchange to make such payment must accompany the Letter of Acceptance & Registration and the application for additional ordinary shares (as applicable).

- (iv) Please note that it is the Foreign Investor /Non Resident Sri Lankan's responsibility to comply with laws relevant to the jurisdictions of their residency and of Sri Lanka.
- (v) Application Forms accompanying remittances, which are not in accordance with the instructions, will be rejected.
- (vi) The Rights shares allotted on this Issue would be directly uploaded to the CDS on or before 23rd March, 2021. Share certificates will not be issued.
- (vii) If the duly completed Form(s) and the payment for Rights Ordinary shares are not received before 4.30 p.m. on 4th March, 2021 (i.e. the last date of acceptance & payment) by the Secretaries / Registrars to which you are entitled to will be deemed to have been declined and will be treated as cancelled.
- (viii) Completed applications (scanned copies via e-mail) along with the proof of payment (scanned copies via e-mail) should be submitted to the Secretaries/Registrars during office hours i.e. Monday to Friday between 8.30 a.m. to 4.30 p.m. on or before 4th March, 2021.
- (ix) All correspondence in this regard should be forwarded via e-mail to laxrights@cml.lk

IMPORTANT—Completed Forms may be scanned & e-mailed to the Secretaries/Registrar on laxrights@cml.lk, together with proof of payment by scanning & e-mailing – Bank Deposit Slips / Online Fund Transfer Advice

Yours faithfully,

By Order of the Board

LAXAPANA BATTERIES PLC

CORPORATE MANAGERS & SECRETARIES (PVT) LTD

Secretaries

FORM A

LETTER OF ACCEPTANCE AND REGISTRATION
LAXAPANA BATTERIES PLC – COMPANY NO. PQ 170

No.of Ordinary Shares Accepted	Amount Rs.	Name of Bank/Branch	Cheque/Bank DraftNo./Fund Transfer Ref.No.

Date: 2021

The Directors
LAXAPANA BATTERIESPLC
C/o. Corporate Managers & Secretaries (Private) Limited
8-5/2, Leyden Bastian Road, York Arcade Building,
Colombo 1.

Dear Sir(s)/Madam,

I/We accept the Ordinary shares to which I am/we are lawfully entitled and request to be entered in the Register of Members as the registered holder(s) of such ordinary shares.

Please directly deposit the number of Ordinary shares allotted to my/our securities A/c at the Central Depository Systems (Pvt) Ltd.

My/Our CDS account number is given below:

Directly deposit the shares to my following balance:

- ☐ **Trading Balance** – Deposit the number of shares allotted to me/us to my/our trading balance Account.
- ☐ **Locked Balance** – Deposit the shares to my “**LOCKED**” balance of the CDS account appearing herein (I/We understand that the shares in the locked balance would not be available for trading purposes and would not be visible to the respective CDS participants). **Please do not tick unless you require to LOCK the securities balance from trading.**

I/We hereby declare that I am/We are:

- ☐ Not resident outside Sri Lanka and not a Company or Corporation incorporated outside Sri Lanka and I am/we are not acquiring the shares as nominee of a person resident or Company/Corporation incorporated outside Sri Lanka.

☐

Individual(s) resident outside Sri Lanka or a Company/Corporation incorporated outside Sri Lanka and the remittance is made via my/our Inward Investment Account (IIA)/Funds approved by the Director, Department of Foreign Exchange Colombo, confirmation of which is annexed.

For non-resident shareholders only

IIA account details

Bank

Branch

Account No

Yours faithfully,

Full Name(s) of Shareholder(s)- underline Surname(s)	NIC/Passport/Co. Reg. No. (PP. No. is acceptable only if the NIC No. is not available)	Nationality	Occupation
1) Mr/Mrs/Miss			
2) Mr/Mrs/Miss			
3) Mr/Mrs/Miss			
Address			
Telephone No		E-mail Address	
Signature(s)	1)	2)	3)

Note:

To comply with the provisions of the Foreign Exchange Act, Non-resident Shareholders who do not maintain an Inward Investment Account (IIA)should seek the approval from the Director,Department of Foreign Exchange, Colombo, before the issue of the said shares. Such letter of approval should accompany the Letter of Acceptance and Registration.

Where an application is signed under a Power of Attorney (POA) a copy of same certified by a Notary Public and a scanned copy thereof must be attached to the e-mail sent to the Secretaries along with the application

In the case of Companies/Incorporated Bodies this Document shall be executed as per the Articles of Association/Statute.

APPLICABLE ONLY FOR LEDGER SHAREHOLDERS

FORM B
FORM OF RENUNCIATION TO CDS
LAXAPANA BATTERIES PLC – COMPANY NO. PQ 170

Date: 2021.

The Directors
LAXAPANA BATTERIESPLC
C/o. Corporate Managers & Secretaries (Private) Limited
8-5/2, Leyden Bastian Road, York Arcade Building,
Colombo 1.

Dear Sir(s)/Madam,

I/We the shareholder(s) to whom shares have been provisionally allotted, do hereby renounce my/our right/s to the Ordinary Shares provisionally allotted to me/us in favour of the Central Depository Systems (Pvt) Ltd., for depositing through the Stockbroker/Custodian bank to the trading balance in my/our CDS securities account bearing the number appearing below:

[illegible]

Yours faithfully,

	Name of Shareholder/s	NIC No.	Signature/s
Principal Shareholder			
1st Joint Shareholder			
2nd Joint Shareholder			
Telephone No.		E-mail address	

NOTE:

- In the case of Companies/Incorporated Bodies this Document shall be executed as per the Articles of Association/Statute.
- Where the renunciation is signed under a Power of Attorney (POA) a copy of same certified by a Notary Public and a scanned copy thereof must be attached to the e-mail sent to the Secretaries along with the application.

LAXAPANA BATTERIES PLC
(Company Reg.No. PQ 170)

FOR USE ONLY BY THE HOLDERS OF ORDINARY SHARES WHO ARE ON THE REGISTER OF MEMBERS AS AT
END OF TRADING ON 10th FEBRUARY, 2021.

The Directors,

LAXAPANA BATTERIES PLC
C/o. Corporate Managers & Secretaries
(Private) Limited
8-5/2, Leyden Bastian Road,
York Arcade Building,
Colombo 1.

Folio Reference/CDS Client ID No.
Name of Shareholder/s
Name of Joint Shareholder

Dear Sir(s)/Madam,

I/We the above-named shareholder(s) hereby apply for the undernoted additional shares along with the required remittance and request you to allot me/us that number of Ordinary shares and I/we agree to accept same or any lesser number of Ordinary shares in respect of which this application may be accepted by you and authorize you to; Please directly deposit the number of shares allotted to my/our securities A/c at the Central Depository Systems (Pvt) Ltd:

My/our CDS A/c number is given below:

[illegible]

Directly deposit the shares to my following balance:

- ☐ **Trading Balance** – Deposit the number of shares allotted to me/us to my/our trading balance Account
- ☐ **Locked Balance** – Deposit the shares to my “**LOCKED**” balance of the CDS account appearing herein (I/We understand that the shares in the locked balance would not be available for trading purposes and would not be visible to the respective CDS participants). **Please do not tick unless you require to LOCK the securities balance from trading.**

Number of Additional New Ordinary Shares applied for	Name of Bank/Branch	Cheque/Bank Draft Guarantee No./ Fund Transfer Reference No.	Amount at Rs.15/- per share

Any monies returnable to me/us should be made as indicated below:-

☐ By a cheque posted at my/our risk to the first address given below

☐ By a fund transfer through the Sri Lanka Inter Bank Payment System (SLIPS) to my Bank Account number given below:-

Bank Name											Branch Name										
Bank Code											Branch Code										
Shareholder's Account Number																					

Please note that if the fund transfer through Sri Lanka Inter Bank Payment System (SLIPS) is rejected by the Bank for any reason a cheque will be posted at the risk of the shareholder to the first address given below.

I/We further confirm as follows:

Full Name(s) of Shareholder(s) - underline Surname(s)	NIC/Passport/Co.Reg. No. (PP.No. is acceptable only if the NIC No.is not available)	Nationality	Occupation
1) Mr/Mrs/Miss			
2) Mr/Mrs/Miss			
3) Mr/Mrs/Miss			

Address	
Telephone No.	E-mail address :

I/We hereby declare that I am/we are:

- ☐ Not resident outside Sri Lanka and not a Company or Corporation incorporated outside Sri Lanka and I am/we are not acquiring the shares as nominee of the person resident or Company/Corporation incorporated outside Sri Lanka.
- ☐ Individual(s) resident outside Sri Lanka or a Company/Corporation incorporated outside Sri Lanka and the remittance is made via my/our Inward Investment Account (IIA)/Funds approved by the Director, Department of Foreign Exchange, Colombo, confirmation of which is annexed.

For non-resident shareholders only

IIA account details

Bank
Branch
Account No.

Signature(s)	1)	2)	3)

NOTES AND INSTRUCTIONS

1. In case of remittance from IIA Accounts for applications for Additional Ordinary Shares, it is permissible for holders of IIA accounts to send a Bank Guarantee with their form of application for Additional Ordinary Shares. Once the Additional Ordinary number of shares to be allotted is determined by the Company, the relevant amount (s) due on the application will be claimed from the Bank. This procedure is adopted to avoid foreign exchange losses on conversion.
2. Any refunds in respect of rejected/partly rejected applications for ordinary shares will be dispatched as expeditiously as possible and in any event within ten (10) market days from the last date of acceptance and payment. In the event a refund is not made within this period, the Applicant shall be entitled to interest calculated on the last quoted Average Weighted Prime Lending Rate (AWPLR) published by the Central Bank of Sri Lanka plus 5%.
3. Any Monies returnable to you can be made either by a cheque or by a fund transfer through the Sri Lanka Inter Bank Payment System (SLIPS) to your bank account number indicated in the application. If you have incorrectly indicated your bank account details in the application or if the fund transfer is rejected by the Bank for any reason, the Company will make such refund payment to you by way of a cheque.
4. If you have not provided details of your Bank Account in the Application the Company will make such refund payments to you by way of a cheque.
5. Where an application is signed under a Power of Attorney (POA), a copy of the POA certified by a Notary Public must be scanned and e-mailed along with the Application to laxrights@cml.lk.
6. In the case of Companies/Incorporated Bodies this Document shall be executed as per the the Articles of Association/Statute.
7. Application Forms accompanying remittances, which are not in accordance with instructions will be rejected.
8. The application for additional shares should be scanned and directly mailed to the Company's Secretaries/Registrars Corporate Managers & Secretaries (Private) Ltd. at laxrights@cml.lk. **The Central Depository Systems (Pvt) Ltd., will not accept/handle any application for additional rights shares.**