

S S P Corporate Services (Private) Limited

corporate secretaries, computer bureau services & recruitment services

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Mr. Renuke Wijayawardhane
Chief Regulatory Officer
Colombo Stock Exchange
4-01, West Block
World Trade Centre
Echelon Square
Colombo 1

25th June 2020

Dear Sir,

58TH ANNUAL GENERAL MEETING OF THREE ACRE FARMS PLC

In pursuance to the Notice of Meeting on 29 May 2020, we wish to inform you that the 58th Annual General Meeting of Three Acre Farms PLC will be held on Monday, 29th June 2020 at the Sri Lanka Foundation Institute Auditorium, No. 100, Sri Lanka Pandanama Mawatha, Independence Square, Colombo 07 at 10.00 a.m.

We write to inform you that the Annual General Meeting will be held in compliance with Health and Safety guidelines issued by the Ministry of Health and Indigenous Medical Services (Ministry of Health) and standards imposed by the venue as follows;

- a. All attendees will have to undergo temperature and metal detector checks
- b. A signed declaration form including contact details, health status, travel history and exposure will be requested
- c. Any attendee with respiratory infections of any type including a cough, cold, sore throat or exhibiting any other similar symptoms will not be permitted to enter into the Meeting
- d. Food and beverages and Giveaways are not guaranteed in keeping with health and safety standards and regulations
- e. Once the hall capacity is reached (100 attendees) as per the relevant Government guidelines, members may not be permitted to enter in order to maintain social distancing measures
- f. Physical contacts will not be permitted and attendees will not be permitted to linger or remain after the conclusion of the Meeting
- g. Any person not adhering to health and safety guidelines and standards, including wearing a mask and maintaining the minimum social distance required, will be requested to leave the premises.

Yours truly,
For and on behalf of
Three Acre Farms PLC
S S P CORPORATE SERVICES (PRIVATE) LIMITED


SECRETARIES