

30th October 2024

Mr. Renuke Wijayawardhane
Chief Regulatory Officer
Colombo Stock Exchange
#04-01, West Block
World Trade Centre
Echelon Square
Colombo 01

Dear Sir,

OFFICE EQUIPMENT PLC – COMPLIANCE WITH LISTING RULES OF THE COLOMBO STOCK EXCHANGE

With reference to the announcement dated 03rd October 2024, pertaining to non-compliance with the Audit committee compositions and Establishment of the company policies, We hereby confirm that Mr. Joe Rohan Jeremy Gomez who is an associate member of ICASL and CIMA was appointed as the chairperson of the Audit Committee at the meeting of nomination and Governance sub-committees of Office Equipment Plc held on the 23rd October 2024.

Accordingly, the Audit Committee of the company is now in compliance with the Corporate Governance Requirements as detailed below.

Audit Committee

Mr. Joe Rohan Jeremy Gomez - Chairman
Mr. M. R. Y. Riffai -Member
Mr. P.S.R Casie Chitty - Member
Ms. D. T. De Alwis- Member

As per the requirement of listing Rule 9.13.3(6) – the brief resume of Mr Joe Rohan Jeremy Gomez is as follows;

Mr Joe Rohan Jeremy Gomez

Joe Rohan Jeremy Gomez is an associate member of ICASL and CIMA and counts over 38 years of post-qualifying experience both in Sri Lanka and, in Botswana, In mercantile establishments in Sri Lanka, blue chip companies and in the garment export trade And in Coopers and Lybrand (now PriceWaterhouse Coopers) in Botswana in the income tax division.

He was articulated at SJMS Associates now, Deloitte in Sri Lanka. And further, Jeremy worked at Deloitte - Sri Lanka for 4 years as a manager.

From 2003, he operates his firm of Chartered Accountants, Integrated Accounting Solutions, undertaking assignments in accounting, auditing, income tax, and secretarial work.

Further, we hereby confirm that the company has published its policies and procedures on its company website.

Declaration

Office Equipment Plc hereby declares that the Listed Entity has now complied with the Corporate Governance Requirements set out in Section 9 of the Listing Rules to the extent disclosed above.

Yours faithfully,

By order of the Board of Office Equipment Plc
Businessmate (Private) Limited

BUSINESSMATE (PRIVATE) LIMITED
SECRETARIES PV 8017



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DIRECTOR
Director/Secretaries