



NOTICE TO LISTED COMPANIES

Over the past week or so, global markets have seen heightened volatility, reflecting the impact arising from the COVID-19 outbreak. In view of the Government's decision to impose curfew, the Colombo Stock Exchange (CSE) is compelled to close the market on specific days.

The CSE has put in place a comprehensive Business Continuity Management (BCM) framework to ensure the continuation of our services and maintain stability of our operations.

In order to ensure that corporate information relating to the Listed Companies are disseminated to the market in an effective manner during this period, the CSE would like to draw the attention of the Listed Companies to the following matters:

(A) Submission of Corporate Disclosures to the CSE

1. The Listed Companies can continue to submit the corporate disclosures to the CSE via the Web Portal provided by the CSE, as currently practiced.
2. If the Listed Companies are unable to submit any corporate disclosure to the CSE Web Portal, a scanned copy of the said disclosure can be emailed to the email addresses given under point (D) below.
3. The relevant CSE staff will contact the authorized personnel of the Listed Companies prior to publishing the disclosures.

(B) Submission of Annual Reports & Interim Financial Statements

1. Listed Companies can continue to submit the Annual Reports and the Interim Financial Statements to the CSE via the Web Portal provided by the CSE, as currently practiced.
2. If the Listed Companies are unable to submit the Annual Report or Interim Financial Statements to the CSE Web Portal, the said Annual Report/Interim Financial Statement can be emailed to the email addresses given under point (D) below.
3. Kindly ensure that the size of the soft copy of the Annual Report is limited to 7.5 MB and the Interim Financial Statement to 1 MB.
4. If it is not practically possible for a Listed Company to deliver a hard copy of the Annual Report or the Interim Financial Statement with the original signatures, an authorized person of the company could send an email to a Contact Person given under point (D) below, stating that the original signatures have been obtained and that the copy with the original signatures will be submitted to the CSE in due course.

(C) Further Issue of Shares by Listed Entities

1. Pursuant to making an announcement regarding a Further Issue of Shares in terms of Section 5 or 7 of the CSE Listing Rules, the Listed Company could e-mail the soft

copies of the Additional Listing Application and other related documentation, in PDF form, to ListingApprovals@cse.lk.

2. The CSE would process the Listing Application and would revert to the Listed Company expeditiously.
3. The above would also be applicable in respect of sub-division of shares/consolidation of shares announced by a Listed Company.
4. The Contact Persons given under point (E) below could be contacted in this regard.

(D) Contact Information with regard to Points A & B

Name of Contact Person	Designation	Email Address	Contact Number
Renuke Wijayawardhane	Chief Regulatory Officer	renuke@cse.lk	0773469463 (mobile) 0112356540 (office)
Nilupa Perera	Head of Trading Operations, Market Surveillance & Corporate Affairs	nilupa@cse.lk	0773172817 (mobile) 0112356545 (office)
Nayana Wijethunga	Assistant Manager - Trading Operations & Market Surveillance	nayana@cse.lk	0779330588 (mobile) 0112356551 (office)
Dinushan Godewitharana	Senior Analyst- Trading Operations & Market Surveillance	dinushan@cse.lk	0112356544 (office)
Yvonne Rajanayagam	Senior Analyst- Trading Operations & Market Surveillance	yvonne@cse.lk	0112356550 (office)
Thilini Kariyawasam	Senior Analyst- Trading Operations & Market Surveillance	thilini@cse.lk	0112356542 (office)

(E) Contact Information with regard to Point C:

Name of Contact Person	Designation	Email Address	Contact Number
Renuke Wijayawardhane	Chief Regulatory Officer	renuke@cse.lk	0773469463 (mobile) 0112356540 (office)
Vinduni Dullewe	Head of Listing	vinduni@cse.lk	0773059603 (mobile) 0112356558 (office)
Kassapa Weerasekara	Assistant Manager - Listing	kassapa@cse.lk	0776063294 (mobile) 0112356556 (office)